

G.M.D. Arts, B.W. Commerce and Science College, Sinnar

Department of English

Important Notice

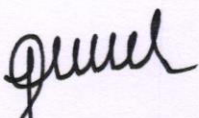
(Date: 17/12/2019)

Certificate course : Strengthening Communication Skills in English

All the students of F.Y.B.A. /B.Com. /B.Sc. who have registered their names for the above programme should remain present for the same programme in the **Seminar Hall** from **Friday, 20/08/2019** during **11.30 am. To 12.30 pm.**

The detailed time table and names of the experts with their respective topics will be displayed on the notice-board soon.

Note: The attendance is compulsory and no students will be awarded certificates without attendance.


(Mr. G.E. Gurule)

Coordinator




(Dr.D. B. Shinde)

Principal

G. M. D. Arts, B. W. Commerce and
Science College Sinnar, Dist. Nashik

MVP Samaj's
G.M.D. Arts, B.W. Commerce & Science College, Sinnar
Department of English (AY 2019-20)

Certificate Course in English **Strengthening Communication Skills in English**

List of Enrolled Students

Sr. No.	Name of the student
1	Chine Kunal Pandit
2	Gurule Pratiksha Kachewar
3	Kalunge Nikita Dattatray
4	Kshatriy Shraddha Manoj
5	Maniyar Saina Usman
6	Palve Rohini Ramnath
7	Bhagat Vedika Shekhar
8	Shinde Akshada Zumber
9	Shinde Madhuri Ramesh
10	Balak Harshad Bharat
11	Dholi Sanket Subhash
12	Golesar Prasad Kiran
13	Jadhav Abhishekh Sunil
14	Jaybhave Pooja Keru
15	Sangale Vrushikesh Rajaram
16	Kangane Pooja Bhagwan
17	Londhe Shraddha Ashok
18	Warungase Vaishnavi Dattatray
19	Sanap Nikita Nivrutti
20	Jadhav Mangal Balasaheb
21	Jagzap Ankit Dagadu
22	Kate Vijay Sopan
23	Khetale Ashwini Yashwant
24	Khule Akshay Suresh
25	Kurhe Kaveri Shravan
26	Lonare Bhausahab Balasaheb
27	Murkute Sumit Sunil
28	Nirgude Prajkata Shantaram
29	Pawar Gayatri Vivek
30	Pithe Hrushikesh Vilas


HOD

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DEPARTMENT OF ENGLISH
G.M.D. Arts, B.W. Commerce
And Science College Sinnar

G.M.D. Arts, B.W. Commerce and Science College, Sinnar

Department of English

Academic Year 2019-20

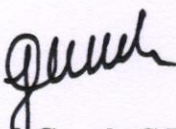
Report

Programme	:	Certificate Course
Subject	:	Strengthening Communication Skills in English
Class	:	FYBA/BCom.
Level	:	College
Sanctioned by	:	College
Organised by	:	Department of English, G.M.D. Arts, B.W. Commerce & Science College, Sinnar
Duration	:	20 Aug. 2019 to 30 Sept. 2019
Time	:	11.30-12.30
Venue	:	Seminar Hall
Total Beneficiaries	:	30
Chairperson/	:	Mr. C.E. Gurule
Coordinator		
Resource Persons	:	Dr. D.B.Shinde, Dr. U.A. Ashturkar, Mr. C.E. Gurule, Dr. S.R. Shinde Mr. V.C.Badwar

Report : The following faculty conducted the lectures to cover the units according to the topics for the program.

Sr. No.	Name of the Faculty	Topics
1	Dr. D.B.Shinde	Inauguration of the program
2	Dr. U.A. Ashturkar	Unit -1: Verbal & Non-Verbal Communication 1. Means and meaning of NV Communication 2. Formal Communication 3. Informal Communication

		4. Elements of Communication 5. Barriers of Communication & It's remedies
3	Mr. C.E. Gurule	Unit -2: Grammar 1. Sentences 2. Tense 3. Question forms 4. Prepositions, articles, conjunctions 5. Voices, Speeches
4	Dr. S.R. Shinde	Unit -3: Vocabulary Building 1. One-word substitutes 2. Idioms 3. Suffixes and prefixes 4. Commonly Confused Words 5. Collocations: Words that go together
5	Mr. V.C. Badwar	Unit -4: Writing Skills 1. Paragraph Writing 2. Letter Writing 3. E-mail Writing 4. Blog Writing 5. Creative Writing


Prof. Gurule C.E.
Coordinator




Principal
Principal
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Department of English (AY 2019-20)

Strengthening Communication Skills in English

Syllabus

- Unit1: Verbal and Non-Verbal Communication**
- a) Means and meaning of NV Communication
 - b) Formal Communication
 - c) Informal Communication
 - d) Elements of Communication
 - e) Barriers of Communication & It's remedies
- Unit2: Grammar**
- a) Sentences
 - b) Tense
 - c) Question forms
 - d) Prepositions, articles, conjunctions
 - e) Voices, Speeches
- Unit3: Vocabulary Building**
- a) One-word substitutes
 - b) Idioms
 - c) Suffixes and prefixes
 - d) 4.Commonly Confused Words
 - e) Collocations: Words that go together
- Unit4: Writing Skills**
- a) Paragraph Writing
 - b) Letter Writing
 - c) E-mail Writing
 - d) Blog Writing
 - e) Creative Writing

G.M.D. Arts, B.W. Commerce and Science College, Sinnar

Department of English

Strengthening Communication Skills in English (2019-20)

Sr. No.	Name of the students	Dates											
		2018/19	22/8/19	27/8/19	3/9/19	10/9/19	16/9/19	17/9/19	22/9/19	25/9/19	30/9/19		
1	Chine Kunal Pandit	Bunw	Bunw	Bunw	Bunw	Bunw	Bunw	Bunw	Bunw	Bunw	Bunw		
2	Gurule Pratiksha Kachewar	P.K.Gurule	P.K.Gurule	P.K.Gurule	P.K.Gurule	P.K.Gurule	P.K.Gurule	—	P.K.Gurule	P.K.Gurule	P.K.Gurule		
3	Kalunge Nikita Dattatray	A	A	A	A	A	A	A	A	A	A		
4	Kshatriya Shraddha Manoj	Shinde	Shinde	Shinde	Shinde	Shinde	Shinde	Shinde	Shinde	Shinde	Shinde		
5	Maniyar Saina Usman	S.U.M.	S.U.M.	S.U.M.	S.U.M.	S.U.M.	S.U.M.	S.U.M.	S.U.M.	S.U.M.	—		
6	Palve Rohini Ramnath	Palve	Palve	Palve	Palve	Palve	Palve	Palve	Palve	Palve	Palve		
7	Bhagat Vedika Shekhar	V.S. Bhagat	V.S. Bhagat	V.S. Bhagat	V.S. Bhagat	V.S. Bhagat	V.S. Bhagat	V.S. Bhagat	V.S. Bhagat	V.S. Bhagat	V.S. Bhagat		
8	Shinde Akshada Zumber	Shinde	Shinde	Shinde	Shinde	Shinde	Shinde	Shinde	Shinde	Shinde	Shinde		
9	Shinde Madhuri Ramesh	M.R. Shinde	M.R. Shinde	M.R. Shinde	M.R. Shinde	M.R. Shinde	M.R. Shinde	M.R. Shinde	—	M.R. Shinde	M.R. Shinde		
10	Balak Harshad Bharat	Balak	Balak	Balak	Balak	Balak	Balak	Balak	Balak	—	Balak		
11	Dholi Sanket Subhash	Sholi	Sholi	Sholi	Sholi	Sholi	Sholi	Sholi	Sholi	Sholi	Sholi		
12	Golesar Prasad Kiran	P.K. Golesar	P.K. Golesar	P.K. Golesar	P.K. Golesar	P.K. Golesar	P.K. Golesar	P.K. Golesar	P.K. Golesar	P.K. Golesar	P.K. Golesar		
13	Jadhav Abhishek Sunil	A.S. Jadhav	A.S. Jadhav	A.S. Jadhav	A.S. Jadhav	A.S. Jadhav	A.S. Jadhav	A.S. Jadhav	A.S. Jadhav	A.S. Jadhav	A.S. Jadhav		
14	Jaybhav Pooja Keru	P.K.J.	P.K.J.	P.K.J.	P.K.J.	P.K.J.	P.K.J.	P.K.J.	P.K.J.	P.K.J.	P.K.J.		
15	Sangale Hrushikesh Rajaram	R.R. Sangale	R.R. Sangale	R.R. Sangale	R.R. Sangale	R.R. Sangale	R.R. Sangale	R.R. Sangale	R.R. Sangale	—	R.R. Sangale		



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Strengthening Communication Skills in English
Examination 2019-20

Time: 1 Hr.

Marks: 30

(20)

Q.1 Tick (✓) the correct alternative

1. Rahul(go) to the school in the morning. (Use Continuous Past tense.)

- a. going ✓ b. was going c. went d. gone

2. Shakespeare(be) a great poet. (Use past tense form of the verb.)

- a. is ✓ b. was c. are d. were

3. 5lac per a month (be: Simple Present) a good salary for a beginner. (Use the verbs in the tense suggested.)

- a. was ✓ b. is c. are d. were

4. Her clothes (be: Simple Present) very expensive. (Use the verbs in the tense suggested.)

- a. was b. is ✓ c. are d. were

5. Sahil is the student of University of America. (Use proper article.)

- a. a ✓ b. the c. an d. none

6. We breathair . (Use proper article.)

- a. a ✓ b. the c. an d. none

7. Did you see the articlethe applications of biotechnology. (Use proper preposition.)

- ✓ a. on b. of c. over d. in

8. They are sorry having disturbed you. (Use proper preposition.)

- a. on b. of ✓ c. for d. in

9. Manisha was agreeSeema. (Use proper preposition.)

- ✓ a. with b. in c. over d. in

10. Prashant(learn) art in school. (Use Simple Present tense.)

- ✓ a. learns b. was learning c. learning d. is learning

Q.2 Attempt the dialogue writing for the following situation (Any one)

(10)

1. Seema and Meera, who used to be a classmate at school, after a long time met at a shop.
2. Saloni has lost her elder brother. Her friend, Sunil, comes to offer his condolences.
3. Anil and Afifa are close friends. Anil gets selected to the IPS but forgets to tell Afifa about it. Afifa is hurt and complaints to Anil about his behaviour.

Q.2 Answer: Situation 1.



Seema : Hello ~~Meera~~

Meera :- Hi Seema

Seema : How are you ?

Meera : I am fine. What about you ?

Seema : I am fine too. Well, we are meeting after long time.

Meera : Yes, nearly after five years.

Seema : Where have you been ?

Meera : I have been to Pune, due to my father's transfer. We shifted there at Baner.

Seema : Good, Pune is very good city.

Meera : Yes, tell me how the things are going on in your life.

Seema : Nice, but I am ~~sorry~~ I have to leave now due to an emergency, wait I ~~give~~ will give you my contact no. We will take time and meet again.

Meera : Sure, why not ?

(Seema gives her contact details to Meera)

Seema : Here you are, See you soon.

Meera : Definitely.

Seema : Bye

Meera : Bye Bye!

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 MVP Samaj's
Strengthening Communication Skills in English
Marksheet

Sr. No.	Name of the Student	Written (30)	Oral (20)	Total (50)
1	Chine Kunal Pandit	20	14	34
2	Gurule Pratiksha Kachewar	16	14	30
3	Kalunge Nikita Dattatray	18	12	30
4	Maniyar Saina Usman	16	12	28
5	Palve Rohini Ramnath	17	12	29
6	Bhagat Vedika Shekhar	14	14	28
7	Kshatriya Shraddha Manoj	20	12	32
8	Shinde Akshada Zumber	21	12	33
9	Shinde Madhuri Ramesh	16	14	30
10	Balak Harshada Bharat	16	14	30
11	Dholi Sanket Subhash	21	12	33
12	Golesar Prasad Kiran	24	12	36
13	Jadhav Abhishek Sunil	18	12	30
14	Jaybjave Pooja Keru	22	12	34
15	Sangale Hrushikesh Rajaram	26	16	42
16	Kangane Pooja Bhagwan	12	12	24
17	Lande Shraddha Ashok	14	12	26
18	Warungase Vaishnavi Dattatray	20	14	34
19	Sanp Nikita Nivrutti	14	12	26
20	Jadhav Mangal Balasaheb	23	12	35
21	Jagzap Ankit Dagu	14	14	28
22	Kate Vijay Sopan	18	12	30
23	Khetade Ashwini Yashwant	16	12	28
24	Khule Akshay Suresh	21	14	35

25	Kurhe Kaveri Shravan	23	12	35
26	Lonare Bhausaheb Balasaheb	21	16	37
27	Murkute Sumit Sunil	20	14	34
28	Nirgude Prajakta Shantaram	16	12	28
29	Pawar Gayatri Vivek	25	12	37
30	Pithe Hrushikesh Vilas	21	14	35



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