

DATE - 27.01.2018

The IQAC Meeting was held on 27/01/2018.

Just after finishing the NAAC Cycle 3<sup>rd</sup> in Oct. 2017, the meeting was organized under the presidency of Dr. J.D. Sonkhaskar Madam. The following items were put forwarded for the discussion

Item 1: Reading of previous meeting and taking approval of the members

Item 2: To appreciate the work done for the 3<sup>rd</sup> cycle of NAAC

Item 3: To decide the direction to prepare the first AQAR of the next five year Assessment.

Item 4: Any other issue with the permission of Hon. Chairman

SR. NO.	NAME	DESIGNATION	SIGN
1)	DR. J. D. SONKHASKAR	PRINCIPAL	J.D.
2)	MR. R. V. PAWAR	VICE-PRINCIPAL	R.V.
3)	DR. A. H. KATEGAONKAR	IQAC Co-ordinator	A.H.
4)	K. A. Hugade		K.A.
5)	U. A. Patil	Member	U.A.
6)	C. D. Ichaiyay	HOD/SDD	C.D.
7)	N. V. Lahamage	Ass. professor	N.V.
8)	S. T. Pethale	Assit. professor	S.T.
9)	S. B. Ahire	Librarian	S.B.
10)	A. A. Patil	Assi Prof (Ph.D.)	A.A.
11)	D. B. Kanade	Registrar	D.B.
12)	Smt S. S. Gholap	Asst. Professor	S.S.
13)	Smt. R. S. Rahane	Asst. Prof.	R.S.
14)	Dr. M. K. Zate	- II -	M.K.
15)	Dr. D. L. Fakke	Asso. Prof.	D.L.
16)	R. V. Pawar	Asst. Prof.	R.V.
17)	Dr. D. N. Jadhav	Asso. Prof.	D.N.



S.No	Name of the Teacher	Designation	Sign
18	Dr. S. H. Pagar	Eco. Associate Professor	V. V.
19	Angre S.K	History - Asst. Prof.	Angre
20	Dr. A. D. Sonawane	Economics	Sonawane
21	" A. S. Kamble	Physics	Kamble
22	Smt. Suryawanshi D. S.	English	Smt. Suryawanshi
23	Prof. Smt. Gaikwad S. K.	Associate Professor (Commerce)	Gaikwad
24	Mr. Sonawane V. V.	Clerk	Sonawane

Minutes

The IQAC Coordinator, Dr. A. H. Kalegaonkar, briefed the meeting. He read the minutes of previous meeting. All the present members agreed to the action taken unanimously.

Item II: Hon. Principal Dr. T. D. Gokhaskar ma'am appreciated the work of NARZ recently carried out by the faculty members.

Item III - the principal advised all the present members to decide the policy of preparing next NARZ. She also touched the weakness mentioned in the Recommendation given by the NARZ peer team.

*A. H. Kalegaonkar*  
**CO-ORDINATOR**  
 IQAC  
 G.M.D. Arts, B.W. Commerce  
 And Science College, Sinnar

*T. D. Gokhaskar*  
**PRINCIPAL**  
 G.M.D. Arts, B.W. Commerce and  
 Science College, Sinnar, Dist. Nashik



# MEETING - 02

DATE - 28.02.2018

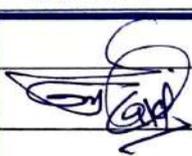
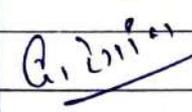
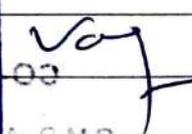
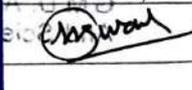
## • Prospectus - 2018-19 Committee Meeting.

Meeting of the Prospectus Committee held on  
- 28 Feb. 2018 at 10.00 a.m. Following issues  
are being discussed in this Meeting.

- 1) Preparation of rough draft of the prospectus with consulting the HOD's.
- 2) Submission of Draft for printing before 10th March 2018.
- 3) Selection of photographs of different student activities.
- 4) Additions of various activities newly introduced during previous year.

Following Members were present for the meeting.

Dr. J. D. Sonkhaskar  
(principal)

Sr.No.	NAME	DESIGNATION	SIGN
01	Mr. T. B. Khalkar	Convener	
02	Dr. A. H. Kategaonkar	ICAC - Coordinator	
03	Dr. S. M. Pagar	Member	
04	Mr. S. K. Aware	Member	
05	Mr. H. A. Dabhane	Member	
06	Mrs. S. S. Gholap	Member	
07	Mr. S. B. Kandak	Member	
08	Mr. D. B. Kanade	Member	



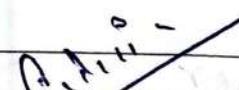
## Minutes

The meeting was organized for deciding the prospectus of the college which will be prepared for next Academic year.

- At the end of the academic year 2016-17. The new prospectus was to be prepared for the information of the new students. The details of the information to be added and some recent photographs were to be added in the new prospectus.

Some new activities were to be added in the prospectus.

A committee for the preparation of new prospectus was formed. Dr. S.H. Pagari will be the chairperson of that committee.

  
CO-ORDINATOR

IQAC

G.M.D. Arts, B.W. Commerce  
And Science College, Sinnar

  
PRINCIPAL

G.M.D. Arts, B.W. Commerce and  
Science College, Sinnar, Dist. Nashik

## Minutes of the Meeting of 2018-19 held on 25<sup>th</sup> July 2018

Venue: IQAC Room      Date: 25/07/2018      Time: 11:00 am - 12:30 pm

### Agenda of the Meeting:

1. Reading, review and confirmation of the minutes of the last meeting
2. To prepare academic calendar of the year
3. To discuss possibility of initiating new courses at UG, PG level in the college
4. To discuss regarding B. Voc. courses to be initiated in the college
5. Planning of academic and research activities of the college and departments
6. Any other relevant issues made by the IQAC members

### Members Present:

Sr. No.	Name	Designation
1	Dr. Dilip B. Shinde	Principal & Chairperson
2	Hon. Hemant Vitthal Waje	Management Representative
3	Dr. Amol H. Kategaonkar	Coordinator
4	Mrs. Dipali S. Suryawanshi	Teacher Representative
5	Mr. Manohar K. Jopale	Teacher Representative
6	Prof. Uddhav A. Ashthurkar	Teacher Representative
7	Dr. Subhash B. Ahire	Teacher Representative
8	Mr. Kiran A. Hugade	Teacher Representative
9	Mr. Upendra A. Pathade	Teacher Representative
10	Dr. Manohar K. Zate	Teacher Representative
11	Mr. K.K. Mate	Administrative Representative

12	Mr. Narayansheth Waje	Local Society Representative
13	Mrs. Ranjana Patil	Industrial Expert
14	Mr. Sunil Pote	Alumni Representative
15	Miss. Bhagyashri A. Ashtekar	Student Representative
16	Mr. Vikram V. Sonawane	Technical Assistant

IQAC Coordinator welcomed and briefed the committee members about the agenda.

**Agenda Item 1:** Review of the Earlier Meeting

The IQAC coordinator read and reviewed minutes of the earlier meetings and the minutes were approved.

**Agenda Item 2:** To prepare academic calendar of the year

**Resolution:** The academic calendar should be revised by IQAC and circulated to the Departments and the teacher diary is to be updated accordingly.

**Agenda Item 3:** To discuss possibility of initiating new courses at UG, PG level in the college

**Resolution:** In order to expand the subject in college some UG and PG courses must be started so that student will get diversity in teaching learning process.

Proposed by Dr. D. B. Shinde

Seconded by Dr. A. H. Kategaonkar

**Agenda Item 4:** To discuss regarding B. Voc. courses to be initiated in the college

**Resolution:** the College yet not having any course under UGC NSQF scheme. College must go for some skill oriented courses to provide students different opportunities. So we must apply for certain courses.

Proposed by Dr. A. H. Kategaonkar

Seconded by Mr. Manohar K. Jopale

**Agenda Item 5:** Planning of academic and research activities of the college and departments

The members were suggested to plan for curricula and co-curricular activities and also to submit proposals for workshops, seminars and conferences. Publication of papers in UGC listed journals is recommended to maintain the quality of research

**Agenda Item 6:** Any other relevant issues made by the IQAC members

Mr. Sunil Pote recommended to go for G Suite for education to avail different benefits of google for colleges

The vote of thanks was proposed by Mr. Manohar K. Jopale

  
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Maratha Vidya Prasarak Samaj.  
Nashik

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NASHIK-422 103 (MS), INDIA

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

## ACTION TAKEN REPORT OF THE IQAC MEETINGS- 2018-2019

MEETING I

Date: 03/08/2018

### The items put forwarded for the discussion

Item 1:- Reading and review of the minutes of the previous meeting

Item 2:- Review of the action taken report

Item 3:- Planning of Annual Academic Calendar

Item 4:- Introduction of new courses

Item 5:- Planning of research activities in the college

### Details of Action Taken:

Dr. Amol Kategaonkar, the IQAC Coordinator read the minutes and action taken report of the previous meeting and agreed by all the present members unanimously. The Principal advised to prepare teaching-learning plan of the academic year. It was decided to form a committee to prepare Annual Academic Calendar. The heads of all the departments were informed to create time table of the department according to the available staff. It was decided to take a staff meeting before the commencement of a new academic year. It was resolved that the master time table of each branch should be prepared under the guidance of Vice Principals. The new Academic committees were formed under the guidance of Hon. Principal. It was discussed that some new courses considering the need of time be introduced in the coming academic year. It was decided to start a PG course in Zoology. Some new courses in Commerce and Management were decided to start. The B.VOC courses in future will be started which are sponsored by UGC NSQF. Some proposal for workshops and seminars were sent to the university.

  
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And Science College, Sinnar



  
Principal,  
G.M.D Arts, B.W. Commerce and  
Science College, Sinnar, Dist.Nashik

## Minutes of the Meeting of 2018-19 held on 2<sup>nd</sup> August 2018

Venue: IQAC Room      Date: 02/08/2018      Time: 03:30 pm - 05:00 pm

### Meeting of HoD's of all Departments

#### Agenda of the Meeting:

1. Reading, review and confirmation of the minutes of the last meeting
2. To prepare academic calendar of the year
3. To discuss possibility of initiating new courses at UG, PG level in the college.
4. Implementation of new Feedback system
5. Planning of academic and research activities of the college and departments
6. Any other relevant issues made by the IQAC members

#### Members Present:

Sr. No.	Name of Department	Name of HOD
01	Principal	Dr. Dilip b. Shinde
02	IQAC Co-ordinator	Dr. A. H. Kategaonkar
03	English	Professor U. A. Ashturkar
04	Marathi	Dr. D. L. Falke
05	Economics	Dr. S.N. Pagar
06	Political Science	Mr. A.A. Pote
07	Geography	Mr. U.A. Pathade
08	History	Mr. S.K. Aware
09	Defense & Strategic Studies	Mr. R.V. Pawar
10	Commerce	Mr. T.B. Khalkar
11	Physics	Mr. C.D. Khairnar

12	Chemistry	Mr. H.A. Dabhane
13	Zoology	Dr. S.L. Erande
14	Botany	Dr. D.M. Jadhav
15	Mathematics	Smt. S.S. Gholap
16	Computer Science	Smr. J. J. Bhangare
17	NSS	Mr. Y.L. Bharaskar
18	NCC	Mr. U.A. Pathade
19	BSW	Mr. C.D. Khairnar
20	Gymkhana	Mr. N.R. Kakad
21	Library	Mr. S.B. Ahire

IQAC Coordinator welcomed and briefed the committee members about the agenda. The minutes of meeting held on 25/07/2018 were read by IQAC coordinator and the resolution is conveyed to all the HoDs.

Following agendas were discussed with all HoDs for its smooth implementation.

#### **Agenda Item 1: Review of the Earlier Meeting**

The IQAC coordinator read and reviewed minutes of the earlier meetings and the minutes were approved.

#### **Agenda Item 2: To prepare academic calendar of the year**

All the heads of the department were motivated to prepare their action plan for the year and add some new activities during planning of the calendar activities.

Proposed by Dr. D. B. Shinde

Seconded by Dr. U. A. Ashturkar

#### **Agenda Item 3: To discuss possibility of initiating new courses at UG, PG level in the college.**

The IQAC team identified new courses to be started from next academic year and told concerned departments to work in the direction to get approval and affiliation in next year. (PG in Zoology and BSc Microbiology were the courses identified)

#### **Agenda Item 4:** Implementation of new Feedback system

**Resolution:** The feedback system of the college will be switched offline to online from the next academic year. The online forms for the teacher's evaluation by the students, feedback by alumni, feedback on curriculum and campus feedback will be made available soon. The feedback will be reviewed and analyzed by computer science department and the outcomes will be submitted to IQAC.

#### **Agenda Item 5:** Planning of academic and research activities of the college and departments

All the head of the departments were suggested to improve their annual plan as choked out by IQAC and act on the new action plan ASAP. The heads of the department were conveyed to publish research articles only in UGC recognized journals and same should be communicated to fellow faculty members.

#### **Agenda Item 6:** Any other relevant issues made by the IQAC members

Dr. A.H. Kategaonkar, IQAC coordinator highlighted on submission of AQAR for the academic year 2017-18 before December 2018. He has given brief idea about work to be done in that direction and assistance required from all the HoDs.

  
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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

## **ACTION TAKEN REPORT OF THE IQAC MEETINGS- 2018-2019**

**MEETING II**

**Date: 17/08/2018**

### **The items put forwarded for the discussion**

Item 1:- Reading and review of the minutes of the previous meeting

Item 2:- Review of the action taken report

Item 3:- Implementation of new feedback system

Item 4:- Introducing new courses at UG and PG level.

### **Details of Action Taken:**

Dr. Amol Kategaonkar, the IQAC Coordinator read the minutes and action taken report of the previous meeting and agreed by all the present members unanimously. The meeting was organized for all the heads of departments and the coordinators of NSS, NCC, BSW (Board of Students Welfare), Gymkhana and library. The Academic Action Plan for each department had to be prepared. It was decided to start M.Sc. Zoology and B.Sc. degree course in Microbiology. It was decided to switch off offline feedback system to Online system. To this academic year, the feedbacks were collected offline in the form of hard copies. It was decided to create online feedback forms for the evaluation of teachers by the students. The evaluation of the college campus and administration as well as teaching process from the students, alumni and other stakeholders was to be achieved online.

All the departments were advised to create the annual plan according to ASAP.

  
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IQAC  
G.M.D. Arts, B.W. Commerce  
And Science College, Sinnar



  
**Principal,**  
G.M.D Arts, B.W. Commerce and  
Science College, Sinnar, Dist.Nashik

## Minutes of the Meeting of 2018-19 held on 11<sup>th</sup> January 2019

Venue: IQAC Room

Date: 11/01/2019

Time: 11:00 am - 12:30 pm

### Agenda of the Meeting:

1. Reading, review and confirmation of the minutes of the last meeting
2. Review of action taken report
3. Appreciation of the efforts by the faculty
4. Planning of Annual Gathering
5. Syllabus review, internal evaluation (UG) and continuous internal evaluation (PG)
6. Planning to conduct National Level Seminar sanctioned by NAAC
7. Any other relevant issues made by the IQAC members

### Members Present:

Sr. No.	Name	Designation
1	Dr. Dilip B. Shinde	Principal & Chairperson
2	Dr. Amol H. Kategaonkar	Coordinator
3	Mrs. Dipali S. Suryawanshi	Teacher Representative
4	Mr. Manohar K. Jopale	Teacher Representative
5	Prof. Uddhav A. Ashthurkar	Teacher Representative
6	Dr. Subhash B. Ahire	Teacher Representative
7	Mr. Kiran A. Hugade	Teacher Representative
8	Mr. Upendra A. Pathade	Teacher Representative
9	Dr. Manohar K. Zate	Teacher Representative

IQAC Coordinator welcomed and briefed the committee members about the agenda.

**Agenda Item 1:** Reading, review and confirmation of the minutes of the last meeting

The IQAC coordinator read and reviewed minutes of the earlier meetings and the minutes were approved.

**Agenda Item 2:** Review of action taken report

**Resolution:** The Action taken Report was reviewed and discussed, suggestions have been made by the members of IQAC.

**Agenda Item 3:** Appreciation of the efforts by the faculty

The IQAC appreciated the efforts of the criterion in-charges and all HoDs for their efforts in timely submission of AQAR report and conducting co-curricular activities for the students.

**Agenda Item 4:** Planning of Annual Gathering

Discussion on planning of Annual function of the college was made, its tentative dates and probable chief guest was finalized by cultural committee head of the college. It was decided to invite Famous poet/writer Achhut Godbole as a chief guest of annual prize distribution.

**Agenda Item 5:** Syllabus review, internal evaluation (UG) and continuous internal evaluation (PG)

Review of the syllabus of UG and PG and review of continuous internal evaluation (PG) was taken. The faculties were instructed to complete the syllabus of first year courses and conduct unit test for continuous assessment.

**Agenda Item 6:** Planning to conduct National Level Seminar sanctioned by NAAC

BCUD SPPU has sanction State and National level seminar to college, its planning and execution was discussed in the meeting.

Proposed by Dr. A. H. Kategaonkar

Seconded by Dr. D. B. Shinde



**Agenda Item 7:** Any other relevant issues made by the IQAC members

IQAC members suggested restructuring of competitive examination cell, counseling cell, placement cell and activities conducted by them were appreciated and suggestions were made to focus on organization of campus drives.

  
**CO-ORDINATOR**  
IQAC  
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And Science College, Sinnar



  
**Principal,**  
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Science College, Sinnar. Dist. Nashik

**IQAC**



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

## ACTION TAKEN REPORT OF THE IQAC MEETINGS- 2018-2019

MEETING III

Date: 25/01/2019

### The items put forwarded for the discussion

Item 1:- Reading and review of the minutes of the previous meeting

Item 2:- Review of the action taken report

Item 3:- Planning of the Annual Social Gathering

Item 4:- Planning of Term End Examination

Item 5:- organization of National Level Seminar sanctioned by NAAC

### Details of Action Taken:

Dr. Amol Kategaonkar, the IQAC Coordinator read the minutes and action taken report of the previous meeting and agreed by all the present members unanimously. All the heads of Criteria of IQAC and heads of various departments were appreciated for their honest efforts for the submission of AQAR of 2017-2018. The organization of Annual Social Gathering including annual sports, cultural programme, day celebration and prize distribution programme was discussed and tentative dates were fixed for the same. It was decided to invite popular poet and writer in Marathi Achhut Godbole as the chief guest for Annual Prize Distribution Programme of the year. Two seminars at State and National level were organized by the college sanctioned by the BCUD of SPPU.

  
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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

## Minutes of the Meeting of 2019-20 held on 6<sup>th</sup> July 2019

Venue: IQAC Room

Date: 06/07/2019

Time: 11:00 am - 12:10 pm

### Agenda of the Meeting:

1. Reading, review and confirmation of the minutes of the last meeting
2. Review of action taken report
3. Planning of Annual Academic Calendar
4. Planning of academic and research activities of the college
5. Planning to apply for DST-FIST and STAR College Scheme.
6. Preparation of CO, PO, PSO according to revised syllabus of SPPU, Pune.

### Members Present:

Sr. No.	Name	Designation
1	Dr. Dilip B. Shinde	Principal & Chairperson
2	Mr. R. V. Pawar	Vice-Principal
3	Dr. D. M. Jadhav	Vice-Principal
4	Smt. S. K. Gaikwad	Vice-Principal
5	Dr. Amol H. Kategaonkar	IQAC Coordinator
6	Mr. Upendra A. Pathade	Teacher Representative
7	Dr. S. N. Pagar	Teacher Representative
8	Dr. P. R. Kokate	Teacher Representative
9	Mr. K. A. Hugade	Teacher Representative
10	Mr. A. N. Dimbar	Teacher Representative



11	Dr. Subhash B. Ahire	Teacher Representative
12	Dr. D. L. Falke	Teacher Representative
13	Dr. Manohar K. Zate	Teacher Representative
14	Mr. H. A. Dabhane	Teacher Representative
15	Mr. A. A. Pote	Teacher Representative
16	Prof. Uddhav A. Ashthurkar	Teacher Representative
17	Smt. S. S. Gholap	Teacher Representative

At the outset Dr. A. H. Kategaonkar, IQAC Coordinator welcomed and briefed the committee members about the agendas.

Dr. D. B. Shinde, Chairperson (IQAC) in his introductory remarks appreciated all the HoD's and IQAC members for the efforts being made by all in last academic year.

After this welcome address, the agendas of meeting were taken for discussion.

**Agenda Item 1:** Reading, review and confirmation of the minutes of the last meeting

The IQAC coordinator read and reviewed minutes of the earlier meetings and the minutes were approved.

**Agenda Item 2:** Review of action taken report

**Resolution:** The Action taken Report was reviewed and discussed, suggestions have been made by the members of IQAC.

**Agenda Item 3:** Planning of Annual Academic Calendar

Discussion on planning of Annual Academic Calendar of the college was made, the tentative programmes were discussed. It was decided to conduct more and more student's-oriented activities.

**Agenda Item 4:** Planning of academic and research activities of the college

The Head of the Departments are advised to prepare Departmental Academic Calendar and showcase the same for students. The faculty members must be encouraged to add novel ICT based activities for the students.

Few departments are advised to conduct Seminar / Workshop to be funded by SPPU, Pune (Computer Science, Botany and Zoology).

**Agenda Item 5:** Planning to apply for DST-FIST and STAR College Scheme.

Proposed by Dr. A. H. Kategaonkar

Seconded by Dr. D. B. Shinde

**Agenda Item 6:** Preparation of CO, PO, PSO according to revised syllabus of SPPU, Pune.

From the academic year 2019-20, SPPU, Pune implemented Choice Based Credit System (CBCS) for undergraduate courses. The courses of first year PG are also revised. The discussion was made on setting Course outcomes (CO) and Programme Outcomes (PO) and Programme Specific Outcomes (PSO).

**Decision:** The IQAC took review of new syllabus and members of II criterion are advised to prepare the documents and make it available to students.

The vote of thanks was proposed by Mr. A. A. Pote and the meeting was concluded.



**IQAC Co-Ordinator**



**Principal,**  
G.M.D Arts, B.W. Commerce and  
Science College, Sinnar, Dist. Nashik



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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

## **ACTION TAKEN REPORT OF THE IQAC MEETINGS- 2019-2020**

**MEETING I**

**Date: 20/07/2019**

### **The items put forwarded for the discussion**

Item 1:- Reading and review of the minutes of the previous meeting

Item 2:- Review of the action taken report

Item 3:- Planning of Annual Academic Calendar

Item 4:- Planning to apply for DST-FIST and STAR College Scheme

Item 5:- Conducting Online Classes

### **Details of Action Taken:**

Dr. Amol Kategaonkar, the IQAC Coordinator read the minutes and action taken report of the previous meeting and agreed by all the present members unanimously. The Principal advised to prepare teaching-learning plan of the academic year. It was decided to form a committee to prepare Annual Academic Calendar. The heads of all the departments were informed to create time table of the department according to the available staff. It was decided to take a staff meeting before the commencement of a new academic year. It was resolved that the master time table of each branch should be prepared under the guidance of Vice Principals. The new Academic committees were formed under the guidance of Hon. Principal. The committee for applying to DST-FIST and STAR was formed and was given the guidelines for the same. The Institutional PO, CO, and PSO were to be prepared according to the curriculum and syllabus. The Results of the previous year were to be analyzed and programme and course outcomes were to be attained

**IQAC Co-Ordinator**



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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

### Minutes of the Meeting of 2019-20 held on 9<sup>th</sup> August 2019

Venue: IQAC Room

Date: 09/08/2019

Time: 11:00 am - 12:30 pm

#### Agenda of the Meeting:

1. Reading, review and confirmation of the minutes of the last meeting
2. Review of action taken report
3. Welcome of Dr. Pawan Tambade (IQAC Co-Ordinator)
4. Resolutions of IQAC and College

#### Members Present:

Sr. No.	Name	Designation
1	Dr. Dilip B. Shinde	Principal & Chairperson
2	Mr. R. V. Pawar	Vice-Principal
3	Dr. D. M. Jadhav	Vice-Principal
4	Smt. S. K. Gaikwad	Vice-Principal
5	Dr. Pawan J. Tambade	IQAC Coordinator
6	Mr. Upendra A. Pathade	Teacher Representative
7	Dr. S. N. Pagar	Teacher Representative
8	Dr. P. R. Kokate	Teacher Representative
9	Mr. K. A. Hugade	Teacher Representative



10	Mr. A. N. Dimbar	Teacher Representative
11	Dr. Subhash B. Ahire	Teacher Representative
12	Dr. D. L. Falke	Teacher Representative
13	Mr. K. A. Hugade	Teacher Representative
14	Dr. Subhash B. Ahire	Teacher Representative
15	Mr. Upendra A. Pathade	Teacher Representative
16	Smt. S. S. Gholap	Teacher Representative
17	Mr. C. E. Gurule	Teacher Representative
18	Prof. Uddhav A. Ashthurkar	Teacher Representative
19	Smt. J. J. Bhangare	Teacher Representative

Dr. S. N. Pagar welcomed and briefed the committee members about the agenda.

**Agenda Item 1:** Reading, review and confirmation of the minutes of the last meeting

Prof. Uddhav A. Ashthurkar read and reviewed minutes of the earlier meetings and the minutes were approved.

**Agenda Item 2:** Review of action taken report

The Action taken Report was reviewed and discussed, suggestions have been made by the members of IQAC.

**Agenda Item 3:** Welcome of Dr. Pawan Tambade (IQAC Co-Ordinator)

The Honorable Principal of the College Dr. D. B. Shinde and Team well-come Dr. P. J. Tambade as an IQAC Coordinator of the college.

The Principal and other members updated newly appointed IQAC coordinator regarding happenings in college.

#### **Agenda Item 4: Resolution of IQAC and College**

The members of IQAC presented about the kind of work need to be done by IQAC which is lagging behind, primarily following points were discussed.

- To go for G-Suite for Education
- To make IQAC paperless as much as possible.
- Make some rigid system for data collection and interpretation.
- To complete the pending proposals of DST-FIST and DBT STAR College schemes, etc.
- Dr. Tambade presented his views on working of IQAC and support anticipated from all the Academic and supporting departments.

The vote of thanks was proposed by Mr. K. A. Hugade and the meeting was concluded.



**IQAC Co-Ordinator**



**Principal,**  
G.M.D Arts, B.W. Commerce and  
Science College, Sinnar, Dist. Nashik



Maratha Vidya Prasarak Samaj,  
Nashik

MARATHA VIDYA PRASARAK SAMAJ NASHIK  
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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

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**ACTION TAKEN REPORT OF THE IQAC MEETINGS- 2019-2020**

**MEETING II**

**Date: 20/08/2019**

**The items put forwarded for the discussion**

Item 1:- Reading and review of the minutes of the previous meeting

Item 2:- Review of the action taken report

Item 3:- Welcome of Dr. Pawan Tambade as new IQAC Coordinator

Item 4:- Resolution of IQAC and the College

**Details of Action Taken:**

Dr. Pawan J. Tambade was welcomed as the new coordinator of the IQAC. Dr. Uddhav Ashturkar read the minutes and action taken report of the previous meeting and agreed by all the present members unanimously. The Principal, Dr. D.B. Shinde, announced that Dr. Pawan Tambade will be the coordinator of IQAC for further academic years. The main issue of discussion of the meeting was the resolution of IQAC and the College. The members of the IQAC committee presented the kind of work that was needed to be done. It was decided to subscribe for G-Suite. The work of IQAC was to be made paperless. The committee thought about some rigid digital system for data collection. The pending proposals for DST-FIST and STAR were completed.

**IQAC Co-Ordinator**



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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

## Minutes of the Meeting of 2019-20 held on 14<sup>th</sup> August 2019

Venue: IQAC Room

Date: 14/08/2019

Time: 11:00 am - 12:20 pm

### Agenda of the Meeting:

1. Reading, review and confirmation of the minutes of the last meeting
2. Review of action taken report
3. Change in IQAC core committee
4. Finalization of AQAR 2018-19
5. Any other relevant issues made by the IQAC members

### Members Present:

Sr. No.	Name	Designation
1	Dr. Dilip B. Shinde	Principal & Chairperson
2	Dr. D. M. Jadhav	Vice-Principal
3	Dr. Pawan J. Tambade	IQAC Coordinator
4	Mr. K. A. Hugade	Teacher Representative
5	Dr. Subhash B. Ahire	Teacher Representative
6	Mr. Upendra A. Pathade	Teacher Representative
7	Smt. S. S. Gholap	Teacher Representative



8	Mr. C. E. Gurule	Teacher Representative
9	Prof. Uddhav A. Ashthurkar	Teacher Representative

IQAC Coordinator welcomed and briefed the committee members about the agendas.

**Agenda Item 1:** Reading, review and confirmation of the minutes of the last meeting

The IQAC coordinator read and reviewed minutes of the earlier meetings and the minutes were approved.

The major resolutions completed are as below

- Applied for G-Suite for Education (Likely to sanction within couple of weeks)
- Proposal of DST-FIST scheme is submitted
- Proposal of DBT STAR College Scheme is submitted.

**Agenda Item 2:** Review of action taken report

**Resolution:** The Action taken Report was reviewed and discussed, suggestions have been made by the members of IQAC.

**Agenda Item 3:** Change in IQAC core committee

Chairperson IQAC suggested that young faculty members with the knowledge of ICT and NAAC should be a part of IQAC core committee.

**Decision:** The IQAC members discussed the issue and some of the members are promoted as Criterion in charges to meet the new challenges of NAAC. The IQAC core committee has been revised.

#### **Agenda Item 4:** Finalization of AQAR 2018-19

The coordinator of IQAC took review of data collected for AQAR 2018-19. The templates of key points were read and the queries were resolved. The criterion incharges were given deadline to fill the templates for finalization of AQAR 2018-19. The final reading of AQAR will be done after compilation.

#### **Agenda Item 5:** Any other relevant issues made by the IQAC members

- IQAC members suggested automation of IQAC for data collection.
- Number of PC's must be increased in IQAC for smooth working.

The vote of thanks was proposed by Dr. Pawan J. Tambade and the meeting was concluded.



**IQAC Co-Ordinator**



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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

## **ACTION TAKEN REPORT OF THE IQAC MEETINGS- 2019-2020**

**MEETING III**

**Date: 25/08/2019**

### **The items put forwarded for the discussion**

- Item 1:- Reading and review of the minutes of the previous meeting
- Item 2:- Review of the action taken report
- Item 3:- Change in IQAC CORE committee
- Item 4:- finalization of AQAR-2018-19

### **Details of Action Taken:**

Dr. Pawan J. Tambade read the minutes and action taken report of the previous meeting and agreed by all the present members unanimously. The Principal, Dr. D.B. Shinde, announced that some young faculty having the knowledge of ICT, computer, networking be appointed as the members of IQAC Committee. So some newly appointed teachers were appointed as the members of IQAC. The heads for 7 criteria were newly appointed. The IQAC Committee was completely revised. The IQAC Coordinator took a review of data collected for the academic year 2018-19. The templates of key indicators were read and explained by the Coordinator. The number of PCs in the IQAC Cell was increased.

**IQAC Co-Ordinator**



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

## Minutes of the Meeting of 2019-20 held on 24<sup>th</sup> September 2019

Venue: IQAC Room

Date: 24/09/2019

Time: 11:00 am - 01:00 pm

### Agenda of the Meeting:

1. Reading, review and confirmation of the minutes of the last meeting
2. Review of action taken report
3. Reading of AQAR 2018-19
4. Demonstration of online data collection system developed by IQAC
5. Any other relevant issues made by the IQAC members

### Members Present:

Sr. No.	Name	Designation
1	Dr. Dilip B. Shinde	Principal & Chairperson
2	Dr. D. M. Jadhav	Vice-Principal
3	Mr. R. V. Pawar	Vice-Principal
4	Dr. Pawan J. Tambade	IQAC Coordinator
5	Mr. Upendra A. Pathade	Teacher Representative
6	Dr. S. N. Pagar	Teacher Representative
7	Dr. P. R. Kokate	Teacher Representative
8	Mr. K. A. Hugade	Teacher Representative
9	Mr. A. N. Dimbar	Teacher Representative



10	Dr. Subhash B. Ahire	Teacher Representative
11	Dr. D. L. Falke	Teacher Representative
12	Mr. Upendra A. Pathade	Teacher Representative
13	Smt. S. S. Gholap	Teacher Representative
14	Mr. C. E. Gurule	Teacher Representative
15	Prof. Uddhav A. Ashthurkar	Teacher Representative
16	Smt. J. J. Bhangare	Teacher Representative
17	Mr. H. A. Dabhane	Teacher Representative
18	Ms. P. D. Garud	Teacher Representative
19	Mr. N. K. Jadhav	Teacher Representative
20	Dr. M. K. Zate	Teacher Representative

IQAC Coordinator welcomed and briefed the committee members about the agendas.

**Agenda Item 1:** Reading, review and confirmation of the minutes of the last meeting

The IQAC coordinator read and reviewed minutes of the earlier meetings and the minutes were approved.

**Agenda Item 2:** Review of action taken report

The Action taken Report was reviewed and discussed, suggestions have been made by the members of IQAC.

The major resolutions completed are as below

- The G-Suite for Education is approved by the Google
- Various google forms are created for data collection.
- The AQAR 2018-19 is prepared by the members
- Through IQAC, applied for various funding opportunities through DBT, DST-FIST, UGC-STRIDE and BCUD-SPPU, etc.

### **Agenda Item 3: Reading of AQAR 2018-19**

The reading of AQAR 2018-19 was done quickly and suggestions are given to the criterion heads for compilation of report.

After finalization of report, it needs to be showcase in CDC meeting for final approval and suggestions if any.

### **Agenda Item 4: Demonstration of online data collection system developed by IQAC**

The coordinator of IQAC demonstrated various Google forms created and the web page developed for the data collection in online mode. The Google forms are created to collect the data which will be useful for creation of AQAR.

The college website is also re-designed to meet the expectations of NAAC and all the stakeholders.

The Chairman of IQAC Dr. D. B. Shinde, suggested to provide the demonstration of newly developed data collection system to all the faculty members.

The vote of thanks was proposed by Dr. Pawan J. Tambade and the meeting was concluded.



**IQAC Co-Ordinator**



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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

## **ACTION TAKEN REPORT OF THE IQAC MEETINGS- 2019-2020**

**MEETING IV**

**Date: 30/09/2019**

### **The items put forwarded for the discussion**

Item 1:- Reading and review of the minutes of the previous meeting

Item 2:- Review of the action taken report

Item 3:- Reading of AQAR 2018-19

Item 4:- A lecture by IAQC Coordinator on how to use online system for data collection.

### **Details of Action Taken:**

Dr. Pawan J. Tambade read the minutes and action taken report of the previous meeting and agreed by all the present members unanimously. G-Suite was approved for our institution by Google. The information of research activities like attending the seminars and conferences, paper presentation in the seminars were collected through Google forms created by IQAC. The faculty members took interest to submit the data to IQAC within a click on the computer. The AQAR for 2018-19 was prepared and was about to submit finally. The coordinator read the AQAR – 2018-19 and received some suggestions regarding online system of data collection. After the finalization of the AQAR, the CDC (College Development Committee) approved the information.

**IQAC Co-Ordinator**



**Principal,**  
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## INTERNAL QUALITY ASSURANCE CELL (IQAC)

### Minutes of the Meeting of 2019-20 held on 20<sup>th</sup> January 2020

Venue: IQAC Room

Date: 20/01/2020

Time: 11:00 am - 12:30 pm

#### Agenda of the Meeting:

1. Reading, review and confirmation of the minutes of the last meeting
2. Planning of organization of workshop and seminar
3. Revision of B. Voc. course syllabuses
4. Planning of IQAC activities for the coming academic year
5. Any other relevant issues made by the IQAC members

#### Members Present:

Sr. No.	Name	Designation
1	Dr. Dilip B. Shinde	Principal & Chairperson
2	Dr. D. M. Jadhav	Vice-Principal
3	Mr. R. V. Pawar	Vice-Principal
4	Dr. Pawan J. Tambade	IQAC Coordinator
5	Mr. C. E. Gurule	Teacher Representative
6	Mr. H. A. Dabhane	Teacher Representative
7	Dr. M. K. Zate	Teacher Representative
8	Dr. Subhash B. Ahire	Teacher Representative
9	Mr. N. K. Jadhav	Teacher Representative
10	Dr. S. N. Pagar	Teacher Representative
11	Ms. P. D. Garud	Teacher Representative



At the outset, the IQAC Coordinator welcomed and briefed the committee members about the agendas.

Dr. D. B. Shinde, Chairman of IQAC appreciated the efforts taken by team IQAC for timely submission of AQAR report.

After this the agendas were taken for deliberation.

**Agenda Item 1:** Reading, review and confirmation of the minutes of the last meeting (24/09/2019)

The IQAC coordinator read and reviewed minutes of the earlier meetings and the minutes were approved.

**Agenda Item 2:** Planning of organization of workshop and seminar

The Maratha Vidya Prasarak Samaj Nashik has sanctioned One day workshop for Non-Teaching staff to our college and BCUD, SPPU has also sanctioned One State level workshop.

The planning of organization of these activities are discussed in Meeting.

**Decision:** Dr. P J Tambade (IQAC, coordinator) will look after one day programme for Non-Teaching staff to be conducted in Feb 2020.

Ms. Lahamage will work as coordinator and Dr. Tambade as convener for Two day state level seminar on use of ICT sponsored by BCUD, SPPU to be organized in Feb-March 2020.

**Agenda Item 3:** Revision of B. Voc. course syllabuses

The syllabus of B. Voc. Courses need revision. The issue is raised by Dr. P. J. Tambade (Nodal Officer) and is discussed thoroughly in the meeting.

The following points are discussed in detail

- The syllabus need revision on urgent basis
- The new MoUs must be formed to run B.Voc. Courses smoothly
- The industry partners must also get involved in syllabus framing

- More emphasis should be given on industrial training / onsite training for the courses.

**Agenda Item 4:** Planning of IQAC activities for the coming academic year

The IQAC coordinator discussed about the various audits to be conducted by college to check the status of the college.

The discussion on following points are made

- Gender Audit
- Academic and Administrative Audit
- Green Audit
- Energy Audit

**Decision:** The Chairman of IQAC advised the Head of Criterion VI and VII to formulate the committee and conduct all this audit in the beginning of next academic year.

Proposed by: Dr. P. J. Tambade

Seconded by: Dr. D. B. Shinde

The vote of thanks was proposed by Dr. Pawan J. Tambade and the meeting was concluded.



**IQAC Co-Ordinator**



**Principal,**  
G.M.D Arts, B.W. Commerce and  
Science College, Sinnar, Dist. Nashik



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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

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## ACTION TAKEN REPORT OF THE IQAC MEETINGS- 2019-2020

MEETING V

Date: 04/02/2020

### The items put forwarded for the discussion

Item 1:- Reading and review of the minutes of the previous meeting

Item 2:- Planning of organization of workshop and seminar

Item 3:- Revision of B.VOC course syllabus

Item 4:- Academic Planning by IQAC.

### Details of Action Taken:

Dr. Pawan J. Tambade read the minutes and action taken report of the previous meeting and agreed by all the present members unanimously. G-Suite was approved for our institution by Google. The main purpose of the meeting was to plan for the organization of a workshop sanctioned and sponsored by the Parent Institute Maratha Vidya Prasarak Samaj. The BCUD, SPPU has also sanctioned and sponsored a State Level Seminar on Use of ICT in Teaching. It was decided that the workshop was to be organized in Feb. 2020 and the Seminar was to be organized in March- 2020. The Nodal Officer Dr. Tambade raised the issue of syllabus revision of B. VOC courses run in the college. The syllabus was revised by the concerned faculty. Various Audits were to be done.

**IQAC Co-Ordinator**



**Principal,**  
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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

## Minutes of the Meeting of 2020-21 held on 10<sup>th</sup> July 2020

Venue: IQAC Room

Date: 10/07/2020

Time: 11:00 am - 12:10 pm

### Agenda of the Meeting:

1. Reading, review and confirmation of the minutes of the last meeting
2. Review of action taken report
3. Planning of Annual Academic Calendar
4. Planning of academic and research activities of the college
5. Preparation of CO, PO, PSO according to revised syllabus of SPPU, Pune.
6. Planning for conducting the online classes

### Members Present:

Sr. No.	Name	Designation
1	Prin. Dr. D. B. Shinde	Principal & Chairperson
2	Dr. D. M. Jadhav	Vice-Principal
3	Mr. R. V. Pawar	Vice-Principal
4	Smt. S. K. Gaikwad	Vice-Principal
5	Dr. P. J. Tambade	IQAC Coordinator
6	Mr. C. E. Gurule	Teacher Representative
7	Mr. H. A. Dabhane	Teacher Representative
8	Dr. M. K. Zate	Teacher Representative
9	Dr. S. B. Ahire	Teacher Representative
10	Dr. S. N. Pagar	Teacher Representative



11	Mr. N. K. Jadhav	Teacher Representative
12	Mrs. P. D. Garud	Teacher Representative
13	Mr. R. S. Pagar	Teacher Representative
14	Mr. K. A. Hugade	Teacher Representative
15	Dr. U. A. Ashturkar	Teacher Representative
16	Mr. S. B. Kardak	Teacher Representative
17	Dr. P. R. Kokate	Teacher Representative

At the outset Dr. P. J. Tambade, IQAC Coordinator welcomed and briefed the committee members about the agendas.

Dr. D. B. Shinde, Chairperson (IQAC) in his introductory remarks appreciated all the HoD's and IQAC members for the efforts being made by all in last academic year.

After this welcome address, the agendas of meeting were taken for discussion.

**Agenda Item 1:** Reading, review and confirmation of the minutes of the last meeting

The IQAC coordinator read and reviewed minutes of the earlier meetings and the minutes were approved.

**Agenda Item 2:** Review of action taken report

**Resolution:** The Action taken Report was reviewed and discussed, suggestions have been made by the members of IQAC.

**Agenda Item 3:** Planning of Annual Academic Calendar

Discussion on planning of Annual Academic Calendar of the college was made, the tentative programmes were discussed. It was decided to conduct more and more student's-oriented activities.

**Agenda Item 4:** Planning of academic and research activities of the college

The Head of the Departments are advised to prepare Departmental Academic Calendar and showcase the same for students. The faculty members must be encouraged to add novel ICT based activities for the students.

Few departments are advised to conduct Seminar / Workshop to be funded by SPPU, Pune (Computer Science, Botany and Zoology).

**Agenda Item 5:** Preparation of CO, PO, PSO according to revised syllabus of SPPU, Pune.

From the academic year 2019-20, SPPU, Pune implemented Choice Based Credit System (CBCS) for undergraduate courses. The courses of first year PG are also revised. The discussion was made on setting Course outcomes (CO) and Programme Outcomes (PO) and Programme Specific Outcomes (PSO).

**Agenda Item 6:** Planning for conducting the online classes.

It was discussed that the online classes should be conducted both for UG and PG students. It was decided that google classrooms, google forms, google meet, zoom meet, use of OBS for creating video lectures etc. are to be implemented by all the faculty.

**Decision:** The IQAC took review of new syllabus and members of I to VII criterions are advised to prepare the documents and make it available to the students.

The vote of thanks was proposed by Mr. K. A. Hugade and the meeting was concluded.



**IQAC Co-Ordinator**



**Principal,**  
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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

## **ACTION TAKEN REPORT OF THE IQAC MEETINGS- 2020-2021**

**MEETING I**

**Date: 20/07/2020**

### **The items put forwarded for the discussion**

Item 1:- Reading and review of the minutes of the previous meeting

Item 2:- Review of the action taken report

Item 3:- Planning of Annual Academic Calendar

Item 4:- Preparing PO (Programme Outcome), CO (Course Outcome) and PSO (Programme Specific Outcome)

Item 5:- Conducting Online Classes

### **Details of Action Taken:**

Dr. P.J. Tambade, the IQAC Coordinator read the minutes and action taken report of the previous meeting and agreed by all the present members unanimously. The meeting was organized online as the whole world was going through drastic corona pandemic situation. It was decided to form a committee to prepare Annual Academic Calendar taking into consideration of corona pandemic situation. The first term had been delayed and the academic planning was to be done according to the schedule issued by the University.

It was decided to take a staff meeting before the commencement of online teaching. The precaution about Corona was to be followed. Online webinars, orientation, refresher courses were to be attended by the staff. The focus was given to create video lectures and they should be uploaded on the you tube channel of the college.

The Institutional PO, CO, and PSO were to be prepared according to the curriculum and syllabus. The Results of the previous year were to be analyzed and programme and course outcomes were to be attained

**IQAC Co-Ordinator**



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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

### Minutes of the Meeting of 2020-21 held on 13<sup>th</sup> August 2020

Venue: IQAC Room

Date: 13/08/2020

Time: 11:00 am - 12:30 pm

#### Agenda of the Meeting:

1. Welcome of Dr. P. V. Rasal (Chairman, IQAC)
2. Reading, review and confirmation of the minutes of the last meeting
3. Review of action taken report
4. Discussion about the preparation of AQAR 2019-20 according to new guidelines issued by NAAC.

#### Members Present:

Sr. No.	Name	Designation
1	Dr. P. V. Rasal	Principal & Chairperson
2	Mr. R. V. Pawar	Vice-Principal
3	Dr. D. M. Jadhav	Vice-Principal
4	Smt. S. K. Gaikwad	Vice-Principal
5	Dr. Pawan J. Tambade	IQAC Coordinator
6	Mr. C. E. Gurule	Teacher Representative
7	Mr. H. A. Dabhane	Teacher Representative
8	Dr. M. K. Zate	Teacher Representative



9	Dr. S. B. Ahire	Teacher Representative
10	Dr. S. N. Pagar	Teacher Representative
11	Dr. N. K. Jadhav	Teacher Representative
12	Mrs. P. D. Garud	Teacher Representative
13	Mr. Upendra A. Pathade	Teacher Representative
14	Smt. S. S. Gholap	Teacher Representative
15	Prof. Uddhav A. Ashthurkar	Teacher Representative
16	Smt. J. J. Bhangare	Teacher Representative
17	Dr. P. R. Kokate	Teacher Representative
18	Dr. D. L. Falke	Teacher Representative
19	Dr. K. A. Hugade	Teacher Representative

Dr. S. N. Pagar welcomed and briefed the committee members about the agenda.

**Agenda Item 1:** Welcome of Dr. P. V. Rasal (Chairman, IQAC)

The Honorable Principal of the College Dr. P. V. Rasal was welcomed by the Coordinator Dr. P. J. Tambade and the respective team of IQAC.

The IQAC Coordinator and other members gave updates to the newly transferred Principal Dr. P. V. Rasal regarding present happenings in the college.

**Agenda Item 2:** Reading, review and confirmation of the minutes of the last meeting

Dr. S. B. Ahire read and reviewed minutes of the previous meetings and the minutes were approved by all the present members.

### **Agenda Item 3:** Review of action taken report

The Action taken Report was reviewed and discussed. Suggestions were made by the members of IQAC.

**Agenda Item 4:** Discussion about the preparation of AQAR 2019-20 according to new guidelines issued by NAAC.

- It was discussed that the AQAR of 2019-20 should be prepared according to new guidelines.
- The coordinator Dr. P. J. Tambade explained the difference between old and new Proforma of preparing AQAR.
- The Principal, Dr. P. V. Rasal, being Chairman of IQAC, guided the present members to follow the concise instructions given by the coordinator.

The vote of thanks was proposed by Mr. K. A. Hugade and the meeting was concluded.



**IQAC Co-Ordinator**



**Principal,**  
G.M.D Arts, B.W. Commerce and  
Science College, Sinnar, Dist. Nashik



Maratha Vidya Prasarak Samaj.  
Nashik

MARATHA VIDYA PRASARAK SAMAJ NASHIK  
**G.M.D. ARTS, B.W. COMMERCE & SCIENCE COLLEGE, SINNAR,**  
**NASHIK-422 103 (MS), INDIA**  
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ISO 9001:2015 Certified College

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

## **ACTION TAKEN REPORT OF THE IQAC MEETINGS- 2020-2021**

**MEETING II**

**Date: 20/08/2020**

### **The items put forwarded for the discussion**

**Item1:-** Determination of welcome of Dr. P.V. Rasal, the newly joined principal.

Item 2:- Reading and review of the minutes of the previous meeting

Item 3:- Review of the action taken report

Item 4:- Preparation of AQAR 2019-20

### **Details of Action Taken:**

Dr. P.J. Tambade, welcomed the new principal Dr. P.V. Rasal transferred to this college and officially declared that the Hon. Principal should accept the post of Chairman of the IQAC. He read the minutes and action taken report of the previous meeting and agreed by all the present members unanimously. The meeting was organized online as the whole world was going through drastic corona pandemic situation. The principal addressed the meeting and advised to prepare the AQAR for the academic year 2019-20 taking into consideration of corona pandemic situation. The first term had been delayed and the academic planning was to be done according to the schedule issued by the University.

. The precaution about Corona was to be followed. Online webinars, orientation, refresher courses were to be attended by the staff. The focus was given to create video lectures and they should be uploaded on the YouTube channel of the college.

The AQAR for 2019-20 was to be prepared according to new guidelines issued by the NAAC.

**IQAC Co-Ordinator**



**Principal,**  
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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

## Minutes of the Meeting of 2020-21 held on 4<sup>th</sup> February 2021

Venue: IQAC Room

Date: 04/02/2021

Time: 11:00 am - 12:20 pm

### Agenda of the Meeting:

1. Welcome of Mr. D. S. Sanap (IQAC Co-Ordinator)
2. Reading, review and confirmation of the minutes of the last meeting
3. Review of action taken report
4. Finalization of AQAR 2019-20
5. Any other relevant issues made by the IQAC members

### Members Present:

Sr. No.	Name	Designation
1	Dr. P. V. Rasal	Principal & Chairperson
2	Mr. R. V. Pawar	Vice-Principal
3	Dr. D. M. Jadhav	Vice-Principal
4	Smt. S. K. Gaikwad	Vice-Principal
5	Mr. D. S. Sanap	IQAC Coordinator
6	Mr. C. E. Gurule	Teacher Representative
7	Mr. H. A. Dabhane	Teacher Representative



8	Dr. M. K. Zate	Teacher Representative
9	Dr. S. B. Ahire	Teacher Representative
10	Dr. S. N. Pagar	Teacher Representative
11	Mr. N. K. Jadhav	Teacher Representative
12	Mrs. P. D. Garud	Teacher Representative
13	Mr. Upendra A. Pathade	Teacher Representative
14	Smt. S. S. Gholap	Teacher Representative
15	Dr. Prof. Uddhav A. Ashturkar	Teacher Representative
16	Smt. J. J. Bhangare	Teacher Representative
17	Dr. P. R. Kokate	Teacher Representative
18	Mr. K. A. Hugade	Teacher Representative
19	Dr. D. L. Falke	Teacher Representative

IQAC Coordinator welcomed and briefed the committee members about the agendas.

**Agenda Item 1:** Welcome of Mr. D. S. Sanap (IQAC Co-Ordinator)

The Honorable Principal, Dr. P. V. Rasal appointed Mr. D. S. Sanap as a new coordinator of IQAC and he welcomed him as an IQAC Coordinator of the college by offering a bouquet and shawl.

The Principal and other members updated newly appointed IQAC coordinator regarding happenings in college.

**Agenda Item 2:** Reading, review and confirmation of the minutes of the last meeting

Mr. C. E. Gurule read and reviewed minutes of the previous meetings and the minutes were approved by all the present members.

**Agenda Item 3:** Review of action taken report

**Resolution:** All the present members uniformly consented on the action taken report reviewed in the meeting.

**Agenda Item 4:** Finalization of AQAR 2019-20

The coordinator of IQAC took review of data collected for AQAR 2019-20. The templates of key points were read and the queries were resolved. The criterion incharges were given deadline to fill the templates for finalization of AQAR 2019-20. The final reading of AQAR will be done after compilation.

It was decided that the AQAR 2019-20 will be finalized up to 28<sup>th</sup> February 2021 and be submitted to IQAC of the college by all criterion coordinators.

**Agenda Item 5:** Any other relevant issues made by the IQAC members

- Number of PC's must be increased in IQAC for smooth working.
- IQAC members suggested automation of IQAC for data collection.

The vote of thanks was proposed by Dr. N. K. Jadhav and the meeting was concluded with the permission of Honorable Chairperson.



**IQAC Co-Ordinator**

  
Dr. P. V. Rasal  
**Principal,**  
G.M.D Arts, B.W. Commerce and  
Science College, Sinnar, Dist. Nashik



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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

## **ACTION TAKEN REPORT OF THE IQAC MEETINGS- 2020-2021**

**MEETING III**

**Date: 10/02/2021**

### **The items put forwarded for the discussion**

Item 1:- Welcome of Mr. D.S. Sanap as an IQAC Coordinator

Item 2:- Reading and review of the minutes of the previous meeting

Item 3:- Review of the action taken report

Item 4:- finalization of AQAR 2019-20

### **Details of Action Taken:**

Hon. Chairman appointed Mr. D.S. Sanap as a new coordinator of IQAC. Dr. C.E. Gurule read the minutes and action taken report of the previous meeting and agreed by all the present members unanimously. The meeting was organized online as the whole world was going through drastic corona pandemic situation. The principal addressed the meeting and advised to prepare the AQAR for the academic year 2019-20 taking into consideration of corona pandemic situation. The coordinator Dr. D.S. Sanap took review of the collected data. The templates of key points were read and the queries were resolved. The criterion heads compiled the information from all the departments and provided it to the IQAC office. The AQAR for 2019-20 was submitted to the NAAC Office successfully.

  
**CO-ORDINATOR**  
**IQAC**  
G.M.D. Arts, B.W. Commerce  
And Science College, Sinnar



  
**Principal**  
G. M. D. Arts, B. W. Commerce and  
Science College, Sinnar, Dist. Nashik



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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

## Minutes of the Meeting of 2020-21 held on 22<sup>th</sup> May 2021

Venue: IQAC Room

Date: 22/05/202

Time: 11:30 am (Online)

Meeting Link: [meet.google.com/nwc-aycz-srp](https://meet.google.com/nwc-aycz-srp)

### Agenda of the Meeting:

1. Reading, review and confirmation of the minutes of the last meeting
2. Review of action taken report
3. Discussion on difficulties and challenges occurred while submitting AQAR 2019-20
4. Demonstration of online data collection system changed by IQAC
5. Any other relevant issues made by the IQAC members

### Members Present:

Sr. No.	Name	Designation
1	Dr. P. V. Rasal	Principal & Chairperson
2	Mr. R. V. Pawar	Vice-Principal
3	Dr. D. M. Jadhav	Vice-Principal
4	Smt. S. K. Gaikwad	Vice-Principal
5	Mr. D. S. Sanap	IQAC Coordinator
6	Dr. C. E. Gurule	Teacher Representative

7	Mr. H. A. Dabhane	Teacher Representative
8	Dr. M. K. Zate	Teacher Representative
9	Dr. S. B. Ahire	Teacher Representative
10	Dr. S. N. Pagar	Teacher Representative
11	Mr. N. K. Jadhav	Teacher Representative
12	Mrs. P. D. Garud	Teacher Representative
13	Mr. Upendra A. Pathade	Teacher Representative
14	Smt. S. S. Gholap	Teacher Representative
15	Prof. Uddhav A. Ashturkar	Teacher Representative
16	Smt. J. J. Bhangare	Teacher Representative
17	Dr. P. R. Kokate	Teacher Representative
18	Dr. D. L. Falke	Teacher Representative
19	Mr. R. S. Pagar	Teacher Representative

IQAC Coordinator welcomed and briefed the committee members about the agendas.

**Agenda Item 1:** Reading, review and confirmation of the minutes of the last meeting

The IQAC coordinator read and reviewed minutes of the previous meeting and the minutes were approved by the chairman and secretary.

**Agenda Item 2:** Review of action taken report

The Action taken Report was reviewed and discussed and suggestions were made by the members of IQAC.

The major resolutions taken are as below

- Various google forms are created for data collection.
- It was discussed that online lectures must be conducted by all faculty.



- The internal assessment of the students should be taken online by using google forms.

**Agenda Item 3:** Discussion on difficulties and challenges occurred while submitting AQAR 2019-20.

The IQAC coordinator Mr. D. S. Sanap addressed the present members regarding difficulties and challenges occurred while submitting AQAR 2019-20

He clarified that, not many difficulties were occurred except technical issues.

He also guided the present members to be ready to do more activity in the coming academic year.

**Agenda Item 4:** Demonstration of online data collection system developed by IQAC

The coordinator of IQAC demonstrated various Google forms newly created and the web page developed for the data collection in online mode. The Google forms are created to collect the data which will be useful for creation of AQAR.

The college website is also re-designed to meet the expectations of NAAC and all the stakeholders.

The Chairman of IQAC Dr. P. V. Rasal, suggested to provide the demonstration of newly developed data collection system to all the faculty members.

The vote of thanks was proposed by Mr. D. S. Sanap and the meeting was concluded with the permission of Hon. Prin. Dr. P. V. Rasal.



**IQAC Co-Ordinator**



Dr. P. V. Rasal  
**Principal,**  
G.M.D Arts, B.W. Commerce and  
Science College, Sinnar, Dist. Nashik





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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

## **ACTION TAKEN REPORT OF THE IQAC MEETINGS- 2020-2021**

**MEETING IV**

**Date: 16/06/2021**

### **The items put forwarded for the discussion**

- Item 1:- Reading and review of the minutes of the previous meeting
- Item 2:- Review of the action taken report
- Item 3:- Issues regarding of conducting internal examination.
- Item 4:- the question of cleanliness
- Item 5:- the problem of giving second dose of vaccine.

### **Details of Action Taken:**

Dr. C.E. Gurule read the minutes and action taken report of the previous meeting and agreed by all the present members unanimously. The meeting was organized online as the whole world was going through drastic corona pandemic situation. It was finally determined that the internal assessment of the students be conducted online by using MCQs. It was not still possible for the students to attend the college physically. Online lectures were conducted. The University also conducted the examinations through online mode. For the absent students, the reexamination was organized by preparing new questions. The responses were received on the Google drive. The coordinator clarified the difficulties that occurred during filling the online AQAR.

  
**CO-ORDINATOR**  
**IQAC**  
G.M.D. Arts, B.W. Commerce  
And Science College, Sinnar



  
**Principal**  
G. M. D. Arts, B. W. Commerce and  
Science College, Sinnar, Dist.Nashik



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

### Minutes of the Meeting of 2021-22 held on 20<sup>th</sup> August 2021

Venue: IQAC Room

Date: 20/08/2021

Time: 11:00 am - 12:30 pm

#### Agenda of the Meeting:

1. Reading, review and confirmation of the minutes of the last meeting.
2. Review of action taken report.
3. Planning of Annual Academic Calendar.
4. Planning of academic and research activities of the college.
5. Preparation of CO, PO, PSO according to revised syllabus of SPPU, Pune.
6. Planning for conducting the online classes.

#### Members Present:

Sr. No.	Name	Designation
1	Prin. Dr. P. V. Rasal	Principal & Chairperson
2	Dr. D. M. Jadhav	Vice-Principal
3	Mr. R. V. Pawar	Vice-Principal
4	Mr. D. S. Sanap	IQAC Coordinator
5	Dr. C. E. Gurule	Teacher Representative
6	Mr. H. A. Dabhane	Teacher Representative
7	Dr. M. K. Zate	Teacher Representative
8	Dr. S. B. Ahire	Teacher Representative
9	Dr. S. N. Pagar	Teacher Representative
10	Mr. N. K. Jadhav	Teacher Representative

11	Mrs. P. D. Garud	Teacher Representative
12	Mr. R. S. Pagar	Teacher Representative
13	Mr. K. A. Hugade	Teacher Representative
14	Dr. U. A. Ashturkar	Teacher Representative
15	Mr. S. B. Kardak	Teacher Representative
16	Dr. P. R. Kokate	Teacher Representative

At the outset Mr. D. S. Sanap, IQAC Coordinator welcomed and briefed the committee members about the agendas.

Dr. P. V. Rasal, Chairperson (IQAC) in his introductory remarks appreciated all the HoD's and IQAC members for the efforts taken to fulfill the needs of AQAR of the previous academic year.

After this welcome address, the agendas of meeting were taken for discussion.

**Agenda Item 1:** Reading, review and confirmation of the minutes of the last meeting.

The IQAC coordinator read and reviewed minutes of the earlier meetings and the minutes was approved unanimously.

**Agenda Item 2:** Review of action taken report.

**Resolution:** The Action taken Report was reviewed and discussed, suggestions were made by the members of IQAC.

**Agenda Item 3:** Planning of Annual Academic Calendar.

Discussion on the planning of Annual Academic Calendar of the college was conducted, the tentative programmes were discussed. It was decided to conduct more and more student-oriented activities.

**Agenda Item 4:** Planning of academic and research activities of the college.

The Head of the Departments are advised to prepare Departmental Academic Calendar and told to display in the showcase for the information of the students.

The faculty members must be encouraged to add novel ICT based activities for the students.

Few departments are advised to conduct Seminar / Workshop to be funded by SPPU, Pune (Computer Science, Botany and Zoology).

**Agenda Item 5:** Preparation of CO, PO, PSO according to revised syllabus of SPPU, Pune.

From the academic year 2019-20, SPPU, Pune implemented Choice Based Credit System (CBCS) for undergraduate courses. The courses of first year PG are also revised. The discussion was made on setting Course outcomes (CO) and Programme Outcomes (PO) and Programme Specific Outcomes (PSO).

**Agenda Item 6:** Planning for conducting the online classes.

It was discussed that the online classes should be conducted both for UG and PG students. It was decided that google classrooms, google forms, google meet, zoom meet, use of OBS for creating video lectures etc. are to be implemented by all the faculty.

**Decision:** The IQAC took review of the new syllabus and members of I to VII criterions are advised to prepare the documents and make it available to the students.

The vote of thanks was proposed by Dr. C. E. Gurule and the meeting was concluded.

  
**CO-ORDINATOR**  
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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

## **ACTION TAKEN REPORT OF THE IQAC MEETINGS- 2021-2022**

**MEETING I**

**Date: 10/09/2021**

### **The items put forwarded for the discussion**

Item 1:- Reading and review of the minutes of the previous meeting

Item 2:- Review of the action taken report

Item 3:- Planning of Annual Academic Calendar

Item 4:- Preparing PO (Programme Outcome), CO (Course Outcome) and PSO (Programme Specific Outcome)

Item 5:- planning of the academic and research activities

Item 5:- Planning for the conducting online classes

### **Details of Action Taken:**

The IQAC Coordinator read the minutes and action taken report of the previous meeting and agreed by all the present members unanimously. It was decided to form a committee to prepare Annual Academic Calendar taking into consideration of post corona pandemic situation. The first term had been delayed and the academic planning was to be done according to the schedule issued by the University.

It was decided to take a staff meeting before the commencement of offline teaching. The precaution about lingered Corona was to be followed. Online webinars, orientation, refresher courses were to be attended by the staff.

The Institutional PO, CO, and PSO were to be prepared according to the curriculum and syllabus. The Results of the previous year were to be analyzed and programme and course outcomes were to be attained

  
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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

### Minutes of the Meeting of 2021-22 held on 29<sup>th</sup> November 2021

Venue: IQAC Room

Date: 29/11/2021

Time: 11:00 am - 12:30 pm

#### Agenda of the Meeting:

1. Reading, review and confirmation of the minutes of the last meeting.
2. Review of action taken report
3. Discussion about the new format of AQAR according to new guidelines issued by NAAC.

#### Members Present:

Sr. No.	Name	Designation
1	Dr. P. V. Rasal	Principal & Chairperson
2	Mr. R. V. Pawar	Vice-Principal
3	Dr. D. M. Jadhav	Vice-Principal
4	Mr. D. S. Sanap	IQAC Coordinator
5	Dr. C. E. Gurule	Teacher Representative
6	Mr. H. A. Dabhane	Teacher Representative
7	Dr. M. K. Zate	Teacher Representative
8	Dr. S. B. Ahire	Teacher Representative
9	Dr. S. N. Pagar	Teacher Representative
10	Mrs. P. D. Garud	Teacher Representative
11	Mr. S. B. Bhise	Teacher Representative
12	Smt. S. S. Gholap	Teacher Representative
13	Prof. Uddhav A. Ashthurkar	Teacher Representative
14	Smt. J. J. Bhangare	Teacher Representative

15	Dr. P. R. Kokate	Teacher Representative
16	Dr. B. R. Tambe	Teacher Representative

Dr. S. N. Pagar welcomed and briefed the committee members about the agenda.

**Agenda Item 1:** Reading, review and confirmation of the minutes of the last meeting.

Dr. S. B. Ahire read and reviewed minutes of the previous meetings and the minutes were approved by all the present members.

**Agenda Item 2:** Review of action taken report.

The Action taken Report was reviewed and discussed. Suggestions were made by the members of IQAC.

**Agenda Item 3:** Discussion about the new format of AQAR according to new guidelines issued by NAAC.

- It was discussed that the AQAR of 2020-21 and 2021-22 should be prepared according to new guidelines.
- The coordinator Mr. D. S. Sanap explained the difference between old and new Proforma of preparing AQAR.
- The Principal, Dr. P. V. Rasal, being Chairman of IQAC, guided the present members to follow the concise instructions given by the coordinator.

The vote of thanks was proposed by Dr. S. N. Pagar and the meeting was concluded.

  
**CO-ORDINATOR**  
**IQAC**  
G.M.D. Arts, B.W. Commerce  
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**Principal**  
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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

## **ACTION TAKEN REPORT OF THE IQAC MEETINGS- 2021-2022**

**MEETING II**

**Date: 15//12/2021**

### **The items put forwarded for the discussion**

Item 1:- Reading and review of the minutes of the previous meeting

Item 2:- Review of the action taken report

Item 3:- New format of the AQAR according to guidelines by NAAC

### **Details of Action Taken:**

The IQAC Coordinator read the minutes and action taken report of the previous meeting and agreed by all the present members unanimously. The meeting was urgently called to discuss about the new format of the AQAR. It was decided that all the departments have to follow the new format of the AQAR. Along with regular teaching activities, the institution has to prepare to submit AQAR- 2020-2021. The AQAR for 2020-2021 was submitted according to the new format which was to be uploaded online.

  
**CO-ORDINATOR**  
**IQAC**  
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And Science College, Sinnar



  
**Principal**  
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### Minutes of the Meeting of 2021-22 held on 8<sup>th</sup> February 2022

Venue: IQAC Room

Date: 08/02/2022

Time: 11:00 am - 12:20 pm

#### Agenda of the Meeting:

1. Reading, review and confirmation of the minutes of the last meeting
2. Review of action taken report
3. Any other relevant issues put forwarded by the IQAC members

#### Members Present:

Sr. No.	Name	Designation
1	Dr. P. V. Rasal	Principal & Chairperson
2	Mr. R. V. Pawar	Vice-Principal
3	Dr. D. M. Jadhav	Vice-Principal
4	Mr. D. S. Sanap	IQAC Coordinator
5	Dr. C. E. Gurule	Teacher Representative
6	Mr. H. A. Dabhane	Teacher Representative
7	Dr. M. K. Zate	Teacher Representative
8	Dr. S. B. Ahire	Teacher Representative
9	Dr. S. N. Pagar	Teacher Representative
10	Mrs. P. D. Garud	Teacher Representative
11	Mr. S. B. Bhise	Teacher Representative
12	Smt. S. S. Gholap	Teacher Representative
13	Dr. Prof. U. A. Ashturkar	Teacher Representative
14	Smt. J. J. Bhangare	Teacher Representative
15	Dr. P. R. Kokate	Teacher Representative
16	Dr. B. R. Tambe	Teacher Representative

IQAC Coordinator welcomed and briefed the committee members about the agendas.

**Agenda Item 1:** Reading, review and confirmation of the minutes of the last meeting.

Dr. C. E. Gurule read and reviewed minutes of the previous meetings and the minutes were approved by all the present members.

**Agenda Item 2:** Review of action taken report

**Resolution:** All the present members uniformly consented on the action taken report reviewed in the meeting.

**Agenda Item 3:** Any other relevant issues made by the IQAC members

- Number of PC's must be increased in IQAC for smooth working.
- IQAC members suggested automation of IQAC for data collection.

The vote of thanks was proposed by Dr. Prof. Uddhav A. Ashturkar and the meeting was concluded with the permission of Honorable Chairperson.

  
**COORDINATOR**  
**IQAC**  
G.M.D. Arts, B.W. Commerce  
And Science College, Sinnar

  
**Principal**  
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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

## **ACTION TAKEN REPORT OF THE IQAC MEETINGS- 2021-2022**

**MEETING III**

**Date: 20//02/2022**

### **The items put forwarded for the discussion**

Item 1:- Reading and review of the minutes of the previous meeting

Item 2:- Review of the action taken report

Item 3:-The improvement of facilities in the IQAC Cell

### **Details of Action Taken:**

The IQAC Coordinator read the minutes and action taken report of the previous meeting and agreed by all the present members unanimously. The meeting was organized to discuss the issues regarding the improvement in the IQAC Cell improvement. Dr. C.E. Gurule read the reviews of the previous meeting and raised the issue of having not enough computers in the IQAC. The other present members raised the issue of automation of IQAC for data collection. It was decided that one more computer was to be installed in the IQAC office for increasing the capacity of data collection.

  
**CO-ORDINATOR**  
**IQAC**  
G.M.D. Arts, B.W. Commerce  
And Science College, Sinnar



  
**Principal**  
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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Minutes of the Meeting of 2021-22 held on 28<sup>th</sup> April 2022**

Venue: IQAC Room      Date: 28/04/2022      Time: 11:30 am (Online)

**Agenda of the Meeting:**

1. Reading, review and confirmation of the minutes of the last meeting
2. Review of action taken report
3. Discussion on difficulties and challenges occurred while submitting preparing AQAR 2020-21 and how to prepare for next AQAR 2021-22.
4. Demonstration of online data collection system changed by IQAC.
5. Any other relevant issues made by the IQAC members.

**Members Present:**

Sr. No.	Name	Designation
1	Dr. P. V. Rasal	Principal & Chairperson
2	Mr. R. V. Pawar	Vice-Principal
3	Dr. D. M. Jadhav	Vice-Principal
4	Mr. D. S. Sanap	IQAC Coordinator
5	Dr. C. E. Gurule	Teacher Representative
6	Mr. H. A. Dabhane	Teacher Representative
7	Dr. M. K. Zate	Teacher Representative
8	Dr. S. B. Ahire	Teacher Representative
9	Dr. S. N. Pagar	Teacher Representative
10	Mrs. P. D. Garud	Teacher Representative

11	Mr. S. B. Bhise	Teacher Representative
12	Smt. S. S. Gholap	Teacher Representative
13	Prof. Uddhav A. Ashturkar	Teacher Representative
14	Smt. J. J. Bhangare	Teacher Representative
15	Dr. P. R. Kokate	Teacher Representative
16	Mr. D. G. Bahiram	Teacher Representative

IQAC Coordinator welcomed and briefed the committee members about the agendas.

**Agenda Item 1:** Reading, review and confirmation of the minutes of the last meeting

The IQAC coordinator read and reviewed minutes of the previous meeting and the minutes were approved by the chairman and secretary.

**Agenda Item 2:** Review of action taken report.

The Action taken Report was reviewed and discussed and suggestions were made by the members of IQAC.

The major resolutions taken are as below

- Various google forms are to be created for data collection.
- It was discussed that online lectures must be conducted by all faculty.
- The internal assessment of the students should be taken online by using google forms.

**Agenda Item 3:** Discussion on difficulties and challenges occurred while submitting preparing AQAR 2020-21 and how to prepare for next AQAR 2021-22.

The IQAC coordinator Mr. D. S. Sanap addressed the present members regarding difficulties and challenges occurred while preparing AQAR 2020-21.

He clarified that, not many difficulties were occurred except technical issues.

He also guided the present members to be ready to do more activity in the coming academic year.

**Agenda Item 4:** Demonstration of online data collection system developed by IQAC

The coordinator of IQAC demonstrated various Google forms newly created and the web page developed for the data collection in online mode. The Google forms are created to collect the data which will be useful for creation of AQAR.

The college website is also re-designed to meet the expectations of NAAC and all the stakeholders.

The Chairman of IQAC Dr. P. V. Rasal, suggested to provide the demonstration of newly developed data collection system to all the faculty members.

The vote of thanks was proposed by Mr. D. S. Sanap and the meeting was concluded with the permission of Hon. Prin. Dr. P. V. Rasal.

  
**CO-ORDINATOR**  
IQAC  
G.M.D. Arts, B.W. Commerce  
And Science College, Sinnar

  
**Principal**  
G. M. D. Arts, B. W. Commerce and  
Science College, Sinnar, Dist. Nashik



Maratha Vidya Prasarak Samaj,  
Nashik

MARATHA VIDYA PRASARAK SAMAJ NASHIK  
**G.M.D. ARTS, B.W. COMMERCE & SCIENCE COLLEGE, SINNAR,**  
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NAAC Re-Accredited 'A' Grade College (CGPA 3.04)  
ISO 9001:2015 Certified College

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

## **ACTION TAKEN REPORT OF THE IQAC MEETINGS- 2021-2022**

**MEETING IV**

**Date: 30//04/2022**

### **The items put forwarded for the discussion**

Item 1:- Reading and review of the minutes of the previous meeting

Item 2:- Review of the action taken report

Item 3:- Discussion on difficulties occurred while preparing AQAR-2020-2021.

Item 4:- Online Data Collection Demonstration

### **Details of Action Taken:**

The IQAC Coordinator read the minutes and action taken report of the previous meeting and agreed by all the present members unanimously. It was decided to create various Google forms for data collection. The feedback of the stakeholders was to be achieved through Google forms. The focus was given to take online lectures through Google meet and Zoom meets. The issue of conducting internal assessment was raised by all the present members. It was finally decided that the internal examination should be conducted online. All the faculty members were advised to set question papers including Multiple Choice and getting responses from the students on the email drive. The home assignments were to be received through online mode. It was also discussed that wherever possible the offline internal examination was to be conducted. It was also decided to update college website.

  
**CO-ORDINATOR**  
IQAC  
G.M.D. Arts, B.W. Commerce  
And Science College, Sinnar



  
**Principal**  
G. M. D. Arts, B. W. Commerce and  
Science College, Sinnar, Dist. Nashik