



ACTION TAKEN REPORT OF THE IQAC MEETINGS- 2021-2022

MEETING I

Date: 10/09/2021

The items put forwarded for the discussion

Item 1:- Reading and review of the minutes of the previous meeting

Item 2:- Review of the action taken report

Item 3:- Planning of Annual Academic Calendar

Item 4:- Preparing PO (Programme Outcome), CO (Course Outcome) and PSO (Programme Specific Outcome)

Item 5:- planning of the academic and research activities

Item 5:- Planning for the conducting online classes

Details of Action Taken:


The IQAC Coordinator read the minutes and action taken report of the previous meeting and agreed by all the present members unanimously. It was decided to form a committee to prepare Annual Academic Calendar taking into consideration of post corona pandemic situation. The first term had been delayed and the academic planning was to be done according to the schedule issued by the University.

It was decided to take a staff meeting before the commencement of offline teaching. The precaution about lingered Corona was to be followed. Online webinars, orientation, refresher courses were to be attended by the staff.

The Institutional PO, CO, and PSO were to be prepared according to the curriculum and syllabus. The Results of the previous year were to be analyzed and programme and course outcomes were to be attained


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ACTION TAKEN REPORT OF THE IQAC MEETINGS- 2021-2022

MEETING II

Date: 15//12/2021

The items put forwarded for the discussion

- Item 1:- Reading and review of the minutes of the previous meeting
- Item 2:- Review of the action taken report
- Item 3:- New format of the AQAR according to guidelines by NAAC

Details of Action Taken:

The IQAC Coordinator read the minutes and action taken report of the previous meeting and agreed by all the present members unanimously. The meeting was urgently called to discuss about the new format of the AQAR. It was decided that all the departments have to follow the new format of the AQAR. Along with regular teaching activities, the institution has to prepare to submit AQAR- 2020-2021. The AQAR for 2020-2021 was submitted according to the new format which was to be uploaded online.


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ACTION TAKEN REPORT OF THE IQAC MEETINGS- 2021-2022

MEETING III

Date: 20//02/2022

The items put forwarded for the discussion

Item 1:- Reading and review of the minutes of the previous meeting

Item 2:- Review of the action taken report


Item 3:-The improvement of facilities in the IQAC Cell

Details of Action Taken:

The IQAC Coordinator read the minutes and action taken report of the previous meeting and agreed by all the present members unanimously. The meeting was organized to discuss the issues regarding the improvement in the IQAC Cell improvement. Dr. C.E. Gurule read the reviews of the previous meeting and raised the issue of having not enough computers in the IQAC. The other present members raised the issue of automation of IQAC for data collection. It was decided that one more computer was to be installed in the IQAC office for increasing the capacity of data collection.


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ACTION TAKEN REPORT OF THE IQAC MEETINGS- 2021-2022

MEETING IV

Date: 30//04/2022

The items put forwarded for the discussion

Item 1:- Reading and review of the minutes of the previous meeting

Item 2:- Review of the action taken report

Item 3:-Discussion on difficulties occurred while preparing AQAR-2020-2021.


Item 4:- Online Data Collection Demonstration

Details of Action Taken:

The IQAC Coordinator read the minutes and action taken report of the previous meeting and agreed by all the present members unanimously. It was decided to create various Google forms for data collection. The feedback of the stakeholders was to be achieved through Google forms. The focus was given to take online lectures through Google meet and Zoom meets. The issue of conducting internal assessment was raised by all the present members. It was finally decided that the internal examination should be conducted online. All the faculty members were advised to set question papers including Multiple Choice and getting responses from the students on the email drive. The home assignments were to be received through online mode. It was also discussed that wherever possible the offline internal examination was to be conducted. It was also decided to update college website.


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