



Maratha Vidya Prasarak Samaj,  
Nashik

MARATHA VIDYA PRASARAK SAMAJ NASHIK  
**G.M.D.ARTS, B.W.COMMERCE & SCIENCE COLLEGE, SINNAR,**  
**NASHIK-422 103 (MS), INDIA**  
NAAC Re-Accredited 'A' Grade College (CGPA 3.04)  
ISO 9001:2015 Certified College

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

## **ACTION TAKEN REPORT OF THE IQAC MEETINGS- 2019-2020**

**MEETING I**

**Date: 20/07/2019**

### **The items put forwarded for the discussion**

Item 1:- Reading and review of the minutes of the previous meeting

Item 2:- Review of the action taken report

Item 3:- Planning of Annual Academic Calendar

Item 4:- Planning to apply for DST-FIST and STAR College Scheme

Item 5:- Conducting Online Classes

### **Details of Action Taken:**

Dr. Amol Kategaonkar, the IQAC Coordinator read the minutes and action taken report of the previous meeting and agreed by all the present members unanimously. The Principal advised to prepare teaching-learning plan of the academic year. It was decided to form a committee to prepare Annual Academic Calendar. The heads of all the departments were informed to create time table of the department according to the available staff. It was decided to take a staff meeting before the commencement of a new academic year. It was resolved that the master time table of each branch should be prepared under the guidance of Vice Principals. The new Academic committees were formed under the guidance of Hon. Principal. The committee for applying to DST-FIST and STAR was formed and was given the guidelines for the same. The Institutional PO, CO, and PSO were to be prepared according to the curriculum and syllabus. The Results of the previous year were to be analyzed and programme and course outcomes were to be attained

**IQAC Co-Ordinator**



**Principal,**  
G.M.D Arts, B.W. Commerce and  
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## ACTION TAKEN REPORT OF THE IQAC MEETINGS- 2019-2020

MEETING II

Date: 20/08/2019

### The items put forwarded for the discussion

Item 1:- Reading and review of the minutes of the previous meeting

Item 2:- Review of the action taken report

Item 3:- Welcome of Dr. Pawan Tambade as new IQAC Coordinator

Item 4:- Resolution of IQAC and the College

### Details of Action Taken:

Dr. Pawan J. Tambade was welcomed as the new coordinator of the IQAC. Dr. Uddhav Ashturkar read the minutes and action taken report of the previous meeting and agreed by all the present members unanimously. The Principal, Dr. D.B. Shinde, announced that Dr. Pawan Tambade will be the coordinator of IQAC for further academic years. The main issue of discussion of the meeting was the resolution of IQAC and the College. The members of the IQAC committee presented the kind of work that was needed to be done. It was decided to subscribe for G-Suite. The work of IQAC was to be made paperless. The committee thought about some rigid digital system for data collection. The pending proposals for DST-FIST and STAR were completed.

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## **ACTION TAKEN REPORT OF THE IQAC MEETINGS- 2019-2020**

**MEETING III**

**Date: 25/08/2019**

### **The items put forwarded for the discussion**

- Item 1:- Reading and review of the minutes of the previous meeting
- Item 2:- Review of the action taken report
- Item 3:- Change in IQAC CORE committee
- Item 4:- finalization of AQAR-2018-19

### **Details of Action Taken:**

Dr. Pawan J. Tambade read the minutes and action taken report of the previous meeting and agreed by all the present members unanimously. The Principal, Dr. D.B. Shinde, announced that some young faculty having the knowledge of ICT, computer, networking be appointed as the members of IQAC Committee. So some newly appointed teachers were appointed as the members of IQAC. The heads for 7 criteria were newly appointed. The IQAC Committee was completely revised. The IQAC Coordinator took a review of data collected for the academic year 2018-19. The templates of key indicators were read and explained by the Coordinator. The number of PCs in the IQAC Cell was increased.

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## **ACTION TAKEN REPORT OF THE IQAC MEETINGS- 2019-2020**

**MEETING IV**

**Date: 30/09/2019**

### **The items put forwarded for the discussion**

Item 1:- Reading and review of the minutes of the previous meeting

Item 2:- Review of the action taken report

Item 3:- Reading of AQAR 2018-19

Item 4:- A lecture by IQAC Coordinator on how to use online system for data collection.

### **Details of Action Taken:**

Dr. Pawan J. Tambade read the minutes and action taken report of the previous meeting and agreed by all the present members unanimously. G-Suite was approved for our institution by Google. The information of research activities like attending the seminars and conferences, paper presentation in the seminars were collected through Google forms created by IQAC. The faculty members took interest to submit the data to IQAC within a click on the computer. The AQAR for 2018-19 was prepared and was about to submit finally. The coordinator read the AQAR – 2018-19 and received some suggestions regarding online system of data collection. After the finalization of the AQAR, the CDC (College Development Committee) approved the information.

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## ACTION TAKEN REPORT OF THE IQAC MEETINGS- 2019-2020

MEETING V

Date: 04/02/2020

### The items put forwarded for the discussion

- Item 1:- Reading and review of the minutes of the previous meeting
- Item 2:- Planning of organization of workshop and seminar
- Item 3:- Revision of B.VOC course syllabus
- Item 4:- Academic Planning by IQAC.

### Details of Action Taken:

Dr. Pawan J. Tambade read the minutes and action taken report of the previous meeting and agreed by all the present members unanimously. G-Suite was approved for our institution by Google. The main purpose of the meeting was to plan for the organization of a workshop sanctioned and sponsored by the Parent Institute Maratha Vidya Prasarak Samaj. The BCUD, SPPU has also sanctioned and sponsored a State Level Seminar on Use of ICT in Teaching. It was decided that the workshop was to be organized in Feb. 2020 and the Seminar was to be organized in March- 2020. The Nodal Officer Dr. Tambade raised the issue of syllabus revision of B. VOC courses run in the college. The syllabus was revised by the concerned faculty. Various Audits were to be done.

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