

# IQAC Meeting Register

07

Academic Year: 2018-2019

Meeting - 01

Date: 25/07/2018

The meeting under the presidency of Hon. Principal, Dr. D.B. Shinde is organized on 25<sup>th</sup> July, 2018 in the IQAC office at 11:00 am.

## — Agenda —

1. Reading, review and confirmation of the previous meet
2. To prepare academic calendar of the year 2018-19
3. To discuss possibility of initiating new courses at UG, PG level
4. To discuss regarding B.voc. courses to be started
5. planning of academic and research activities
6. Any other relevant issues

## Present Members:

Sr. No.	Name of the Faculty	Designation	Signature
1.	Dr. Dilip B. Shinde	Chairman	
2.	Mr. Hemant V. Waje	Management Representative	
3.	Dr. A.H. Kategaonkar	Coordinator	
4.	Mrs. Dipali S. Suryawanshi	Criterion Head	
5.	Mr. Manohar K. Topale	-11-	
6.	Prof. Uddhav A. Ashutkar	-11-	
7.	Dr. Subhash B. Ahire	Librarian	
8.	Mr. Kiran A. Hugade	Exam. CEO	
9.	Mr. Upendra A. Pathade	NCC. Officer	
10.	Dr. Manohar K. Late	Criterion Head	
11.	Mr. K.K. Mate	Registrar	
12.	Mr. Narayansheth Waje	Local Representative	
13.	Mrs. Ranjana Patil	Industrial Expert	
14.	Mr. Sumit Pote	Alumni	
15.	Miss Bhagyashri Ashutkar	Student Repr.	
16.	Mr. Vikram Sonawane	Tech. Asst	



IQAC coordinator welcomed and briefed the committee members about the agenda.

Item 1: Review of the previous meeting  
IQAC Coordinator read and reviewed minutes of the previous meetings and the minutes were approved.

Item 2: Preparation of Academic Calendar  
Resolution - the academic calendar should be revised by IQAC and circulated to the departments and the teacher diary is to be updated.

Item 3: Initiating new courses at UG & PG level  
Resolution - In order to expand the subject in college UG and PG courses must be started so that student will get diversity.

the proposal was presented by Dr. D.B. Shinde  
It was seconded by Dr. A.H. Kategaonkar

Item 4: Introducing B.Voc. courses

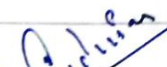
It was jointly decided to start B.Voc courses sanctioned by UGC NSRF-schem. The decision was taken to apply for the two courses.

- Proposed by Dr. A.H. Kategaonkar and seconded by Mr. Manohar K. Jorale.

Item 5: Academic and Research planning


the plan for curricula and co-curricular activities was suggested, workshops and seminars are to be organized, The Faculty are motivated to publish papers in UGC listed journals.

Item 6: Recommendation of using G-Suite by Mr. Sanil Pote  
Vote of thanks was proposed by Mr. Manohar K. Jorale

  
Co-ordinator  
IQAC

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## Internal Quality Assurance Cell (IQAC)

Meeting-02

Date: 02/08/2018


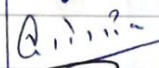

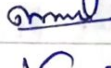
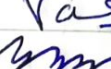
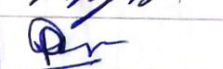
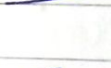


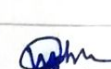





The IQAC has organized the meeting especially for all the HoDs under the presidency of Hon. Principal, Dr. D.B. Shinde Sir. It was organized on 2<sup>nd</sup> August 2018.

Meeting of all Heads of Department.

### Agenda—

1. Reading minutes and Action Taken Report
2. Academic Calendar preparation
3. Implementation of Feedback System
4. Research Activity planning
5. Any other issues with the permission of Hon. Chairman

### Present Members

Sr. No.	Name of the Faculty	Department	Signature
1.	Dr. Dilip B. Shinde	Principal	
2.	Dr. A.H. Kategaonkar	Coordinator	
3.	Prof. Dr. Uddhar Kshirkekar	English	
4.	Dr. D.L. Falke	Marathi	
5.	Dr. S.N. Pagar	Economics	
6.	Mr. A.A. Pote	Political Science	
7.	Mr. V.A. Pathade	Geography	
8.	Mr. S.K. Aware	History	
9.	Mr. R.V. Pawar	Defence	
10.	Mr. T.B. Khalbar	Commerce	
11.	Mr. C.D. Khairnar	physics	
12.	Mr. H.A. Dhabane	chemistry	
13.	Dr. S.L. Erande	Zoology	
14.	Dr. D.M. Jadhav	Botany	
15.	Smt. S.S. Gholep	Mathematics	
16.	Smt. J.J. Bhangaru	Computer Science	
17.	Mr. Y.L. Bhasaskar	NSS	
18.	Mr. V.A. Pathade		



Sr. No	Name of the Faculty	Department	Signature
19	Mr. C.D. Kharwar	BSW	
20	Mr. N.R. Kakad	physical	<del>Signature</del>
21	Mr. S.B. Ahise	Library	
22	Mr. Vikram V. Sonawane	Tech. Assist	Sonawane

IQAC coordinator Dr. Amolji Kategaonkar welcomed ~~and~~ all the members presented for the meeting and briefed the aims and objectives of the meeting with short agenda. The minutes of the previous meeting which was held on 25/07/2018 were read by the IQAC coordinator Dr. A. H. Kategaonkar. He conveyed resolution in the same meeting to all the Head of Departments. All the present members agreed to the minutes and action taken post-meeting.

The discussion was done about the following meeting ~~the~~ issues - -

① Preparation of academic calendar - All the heads were directed to finalize the academic calendar as discussed in the previous meeting. Hon. Principal Dr. D. B. Shinde proposed for this planning and it was seconded by Dr. Uddhar A. Ashturkar.

② The IQAC committee identified new courses to be started from the next academic year and told the concerned departments to work in the direction to get them approved and affiliated to the Savitribai Phule Pune University. It was finalized that a post graduate course in Zoology - Entomology



is to be started and B.Sc. Microbiology is to be started at PG level.

- ③ It was finalized that the feedback system is to be implemented through online mode from this academic year. The google forms are to be created with specific questionnaires and five scale evaluation system is to be created for getting responses. The feedback will be collected and analysed in the excel word.
- ④ Planning of academic and research activities of the college and departments — All the heads of the departments were suggested to improve their annual plan as checked out by IQAC and act on the new action plan ASAP. They were convey to publish research articles in UGC recognized journals and same should be communicated to fellow faculty members.
- ⑤ Dr A.H. Kategaonkar highlighted on submission of AQAR - 2017-18 before December 2018. He summarized idea about the direction of the work and expected assistance from the criteria Heads and members.

  
Co-ordinator  
IQAC

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## Meeting III

Date: 11/01/2019

the IQAE has organized a meeting under the chairmanship of Hon. Principal, Dr. P.V. Rusal on 11<sup>th</sup> January, 2019 at 11:00 am in the IQAE office.

## Agenda

- ① Reading, Review and confirmation of the previous meeting
- ② Review of action taken report
- ③ Appreciation of the faculty for their efforts
- ④ Planning of Annual Gathering
- ⑤ Internal evaluation VA and PA
- ⑥ planning of National level seminar
- ⑦ Any other relevant issues

## Members Present:

Sr. No	Name of the Faculty	Designation	Signature
1	Dr. Dilip B. Shinde	Principal	
2	Mr. R. V. Pawar	Vice-principal	
3	Dr. A. H. Kategaonkar	IQAC, Coordin	
4	Smt. D. S. Suryawanshi	Crit - I	
5	Mr. Manohar K. Jopale	Cri - II	
6	Dr. S. B. Ahire	Cri - IV	
7	Prof. Uddhav A. Ashturkar	Cri - III	
8	Mr. Kiran A. Hugade	Cri - V	
9	Mr. Upendras A. Pathade	Cri - VI	
10	Dr. Mahendar K. Zate	Cri - VII	
11	Mr. Vikram V. Sonawane	Tech. Assnt	



ICAC Coordinators welcomed and briefed the committee members about the agenda.

Agenda Item 1: Reading, review and confirmation of the minutes of the agenda. The ICAC coordinator read and reviewed the minutes of the previous meetings and minutes were approved by the present members.

Agenda Item 2: Review of action taken report. Resolution - the action taken report was reviewed and discussed. Suggestions were made by the present members.

Agenda Item 3: Appreciation of the efforts of the faculty. The principal and ICAC coordinator appreciated the efforts of the criteria-in-charges and all the HODs for their efforts in timely submission of AQAR report and conducting co-curricular activities for the students.

Agenda Item 4: Planning of Annual Gathering. Discussion on planning of Annual function of the college was made. The tentative dates and probable chief guests were finalized by cultural committee head of the college. It was decided to invite famous poet/writer Achhut Godbole as a chief guest of Annual Prize Distribution.

Agenda Item 5: Syllabus review, internal evaluation CUE and internal PG. Review of the syllabus of CG and PG and review of continuous internal evaluation (CG) was taken. The faculties were instructed to complete

the syllabus of first year courses and conduct unit test for continuous assessment

Agenda Item 6: Planning of National level Seminar  
 BCUD of SPPU has sanctioned state and national level seminar to college. Their planning and execution was discussed in the meeting proposed by Dr. A.H. Kategaonkar seconded by Dr. D.B. Shinde.

Agenda Item 7: Any other relevant issues  
 Some members of IQAC suggested restructuring of Compulsive examination cell, counselling and placement cell. The activities conducted by them were appreciated and suggestions were made to focus on organization of Campus drives.



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