



**Maratha Vidya Prasarak Samaj**

**G. M. D. Arts, B. W. Commerce and Science College, Sinnar, Dist. Nashik**

**Affiliated to Savitribai Phule Pune University, Pune**

**Id.No.PU/NS/ASC/013/1969**

**Best College Awarded by SPPU2012-13**

**AISHE:C-41292**

**www.gmdcollege.in**

**ISO 9001:2015 Certified College**

**sinnarcollege001@yahoo.com**

## **INTERNAL QUALITY ASSURANCE CELL**

### **CRITERION 6: GOVERNANCE, LEADERSHIP AND MANAGEMENT**

#### **6.2.1. The Institutional perspective plan and policy documents**



### **THE INSTITUTIONAL PERSPECTIVE PLAN AND POLICY DOCUMENTS**



**Maratha Vidya Prasarak Samaj's  
G.M.D. Arts, B.W. Commerce  
& Science College, Sinnar**

Tal. Sinnar, Dist. Nashik - 422 103 (M.S.) INDIA

Best College Award by Savitribai  
Phule Pune University 2012-13

**Dr. P. V. Rasal**

(M.A., LL.B., Ph.D.)

Member : B.O.S. (Psychology)

Savitribai Phule Pune University

E-mail : rasalpundlik@gmail.com

Affiliated to Savitribai Phule Pune

University ID No. : PU/NS/ASC/013/(1969)

Junior College No. J.13.13.001

HTE Sevaarth ID - 06220100119\_AST AISHE - C - 41292

Ref. No. 537/2023-24

Date : 13/07/2023

**DECLARATION**

This is to declare that the information, reports, true copies of the supporting documents, numerical data, provided links, institutional data, photographs etc. submitted/presented herewith is verified by Internal Quality Assurance Cell (IQAC) of this college and is correct as per the records. This declaration is for the purpose of NAAC accreditation of HEI for the 4<sup>th</sup> Cycle during the period from 2017-2018 to 2021-2022.

Date: 13/07/2023

Place: Sinnar

**Dr. C. E. Gurule**  
Coordinator, IQAC  
Co-ordinator  
IQAC

G. M. D. Arts, B.W. Commerce & Science  
College, Sinnar, Dist. Nashik 422103



**Dr. P. V. Rasal**  
Chairman, IQAC and Principal

**PRINCIPAL**  
G.M.D.Arts, B.W.Commerce and  
Science College, Sinnar,Dist.Nashik

**6.2.1: The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc.**

Sr. No.	Contents	Links
1.	Organogram	<a href="#">View Document</a>
2.	Long term Perspective Plan	<a href="#">View Document</a>
3.	Short Term Perspective Plan	<a href="#">View Document</a>
4.	Academic Policy	<a href="#">View Document</a>
5.	Benchmarking Policy	<a href="#">View Document</a>
6.	Feedback Policy	<a href="#">View Document</a>
7.	Infrastructure Policy	<a href="#">View Document</a>
8.	MoU Policy	<a href="#">View Document</a>
9.	Procurement Policy	<a href="#">View Document</a>
10.	Research Policy	<a href="#">View Document</a>

The College has a mechanism of providing operational autonomy to various functioning bodies in order to ensure a decentralized governance system. The Principal is the member secretary of the governing body and Chairperson of the IQAC. The Principal in consultation with the members of IQAC forms different committees for planning and implementation of different academic, student administration and related policies. Every year, the composition of different Committees is changed to ensure a uniform exposure of duties for academic and professional development of faculty members. Following are the different committees which have been formed by the Principal and IQAC.

#### **Committees**

- Admission Committee
- Internal Quality Assurance Cell (IQAC)
- College Development Committee (CDC)
- Purchase Committee
- Examination Committee

- Anti-ragging Committee
- Anti-sexual Harassment Committee
- Grievance Redressal Cell
- Reservation Cell
- Research Committee
- Gymkhana and other Student Support Committees.

The various heads of the committees are provided full authority and autonomy to work according to their competency and capability to achieve the goal of the College. The College promotes the culture of participative management levels such as Management, Principal, Faculty, Non-teaching staff and the students. All stakeholders take active part in the planning, implementation and policy making. The faculty members are actively involved in planning and implementing of the academic calendar and teaching plan for smooth functioning of teaching learning activities. At strategic level, the Principal, IQAC and faculty members are involved for defining guidelines, rules and regulations with reference to admission, examination discipline, grievance, support services, finance etc. The faculty members who work in a specific academic committee share knowledge and information to other colleagues and students.

The College has its own academic policy. Academic policies and procedures allow the students to clearly understand their rights and responsibilities. Academic policy focuses on the admission, examination, academic calendar, attendance, teaching and learning practices etc.

The benchmarking policy of the institution deals with measuring and comparing the work processes of an organization with those of others is widely used in industry and the service sector for quality measurement and improvement. Prevailing quality management systems in higher education also can benefit from this tool. The best practices as benchmarks help the Institutions to find their anchor for self-improvement.

The College has its policy to sign Memorandum of Understanding with various organizations. The MoUs and Academic Linkages in higher education intend to set out the general principles of mutual cooperation in the field of college and University education, according to which the sides may jointly identify areas of mutual interest and carry out cooperative activities on the basis of reciprocity and mutual benefit.

Feedback System Policy of the college understands that teaching-learning system followed by an educational institution needs continuous refinement. To capacitate this process of continuous refinement, the institution has adopted a feedback system that takes suggestions from stakeholders of each programme.

The College has a policy to provide excellent infrastructural facilities for effective teaching and learning. Respective departments submit departmental requirements to IQAC. After

discussion and as per the needs IQAC forwards it to the Principal, College Purchase Committee and CDC. On receiving approval from the Parent Institute, the proposal is implemented.

We have a fair procurement policy. Procurement of equipments, goods and services for the college must be conducted in an open and competitive environment to ensure that prices paid are fair and reasonable.

Parent Institution looks after the appointments of the teaching and non-teaching staff under the rules and regulations of affiliated University and Higher Education Department, Government of Maharashtra. The College provides an information of vacant seats to parent institute time to time and same is communicated to the University and Higher Education Department. Parent institute collectively gets permission for filling posts and interview panel is formed to undertake interviews. Selection of candidates are done on the basis of their qualification, category etc. as per the rules governed by UGC, affiliated University and Government of Maharashtra. The list of selected candidates is communicated to University with relevant documents for University approvals. Once approval is received from university, a proposal for pay fixation is forwarded to Higher Education Department. It checks all the details and pay fixation is done as per the rules and regulations. Teachers are always encouraged to attend refresher and orientation courses needed for updating their knowledge. Teachers and Non-teaching staff are promoted on the basis of their academic and other relevant performance.

The college has defined the research policy with the following aims;

- ✓ To promote research culture among the faculty and the students
- ✓ To develop and promote scientific temper and research aptitude
- ✓ To realize the vision and mission of the college
- ✓ To contribute to national development.

This policy is applicable to all the researchers pursuing research on campus as well as associate researchers off campus. This policy shall also apply to all the research and related activities of the college.